

**MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD WEDNESDAY,
MAY 23, 2007 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD**

I. Call to Order and Roll Call

At 7:32 p.m. President Sauer called the Meeting to order. The Deputy Village Clerk led the Pledge of Allegiance, and then called the roll:

Present: President Sauer, Trustees Farrell, Moran, Pino, Schnure and Tripicchio
Absent: Trustee Contorno
Also Present: Kathy Nelander, Village Administrator
J. W. Braithwaite, Village Attorney
Natalie Karney, Village Health Officer
Roberta A. Svacha, Village Treasurer
Kris Lennon, Deputy Village Clerk
Ed Harris, Lake County Sheriff's Office
Joe Arizzi, Wauconda Fire Department
Mark Kolar, 560 Golfview Drive
Pete Boland, 494 Randolph Court
Lawrence J. Weiner and Terri Tepper, 261 Kimberly Road
Bruce Kramper, 178 Pheasant Run Trail
Kim Block, 128 Cherry Hill Road
Patricia Wadsworth, 267 Woodland Drive

II. Public Comment

Patricia Wadsworth, 267 Woodland Drive, addressed the Board with her concerns regarding the Woodland Drive Culvert Replacement project. She stated she recently had a pool of water at the end of her driveway which extended approximately 40 feet. She is worried that the Woodland Drive Culvert Replacement project, which includes (2) culvert replacements and a road elevation, may increase the water problem she has been experiencing. She stated she'd like to speak with the Village's engineer.

Trustee Tripicchio had questions about the location of the property. It was determined that Ms. Wadsworth's property is located southeast of the upcoming project.

Trustee Tripicchio stated that the project should have no impact on her property. He added that he will have Baxter & Woodman look at her property to confirm that her property will not be affected.

III. Consent Agenda

Items:

- C. Approve the Treasurer's Report for the 12th month of Fiscal Year 2008**
- E. Ratify Charitable Contributions made at the April 25, 2007 Village Board Meeting from the F/Y 2007 Budget to the following charities as follows: Hands of Hope (\$1,000.00), Barrington Relay for Life (\$1,000.00), and Citizens for Conservation (\$1,000.00)**

were removed from the Consent Agenda for discussion.

Motion: On motion of Trustee Schnure, seconded by Trustee Pino, moved approval of the following Consent Agenda items:

- A. Approve Minutes of Board Meeting, 4/25/07**
- B. Approve 5/23/07 Vouchers for payment of bills**
- D. Approve Resolution # 2451 appointing Gery Hermann as Chairman, Environmental and Health Commission**

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: President Sauer, Trustees Farrell, Moran, Pino, Schnure and Tripicchio
Nays: None
Absent: Trustee Contorno
Abstain: None

President Sauer declared the motion approved.

Items removed from the Consent Agenda for further discussion:

- C. Approve the Treasurer's Report for the 12th month of Fiscal Year 2008**

Trustee Schnure had questions regarding unused amounts in the 2007 Roads and Bridge Budget.

Trustee Schnure also noted for record that according to the April 2007 Treasurer's Report, (page #2 of the Profit and Loss Prior Year Compensation), the Village had a net income of \$617,052.04 for the period of May 2006-April 2007 and a total net income of \$1,550,043.72 for the periods of May 2002 though April 2007.

Motion: Trustee Pino moved to approve the Treasurer's Report for the 12th month of Fiscal Year 2008; seconded by Trustee Schnure.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: President Sauer, Trustees Farrell, Moran, Pino, Schnure and Tripicchio
Nays: None
Absent: Trustee Contorno
Abstain: None

President Sauer declared the motion approved.

E. Ratify Charitable Contributions made at the April 25, 2007 Village Board Meeting from the F/Y 2007 Budget to the following charities as follows: Hands of Hope (\$1,000.00), Barrington Relay for Life (\$1,000.00), and Citizens for Conservation (\$1,000.00)

Trustee Schnure stated that he received a letter from Susan Allman, President of the Stillman Nature Center. The letter questioned the approved donation of \$1,000.00 to Citizens for Conservation as opposed to the Stillman Nature Center, which is also a conservation group.

It was noted that the Village did not intentionally exclude the Stillman Nature Center from a donation.

Trustee Pino stated he would need to reclude himself from the vote on the motion due to his participation and involvement with Citizens for Conservation.

Motion: Trustee Moran moved to ratify the Charitable Contributions made at the April 25, 2007 Village Board Meeting from the F/Y 2007 Budget to the following charities as follows: Hands of Hope (\$1,000.00), Barrington Relay for Life (\$1,000.00), and Citizens for Conservation (\$1,000.00); seconded by Trustee Farrell.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: President Sauer, Trustees Farrell, Moran, Schnure and Tripicchio
Nays: None
Absent: Trustee Contorno
Abstain: Trustee Pino

President Sauer declared the motion approved.

IV. VARIATIONS/AMENDMENTS

A. Ordinance # 1116, Requiring Standards in Materials used for Driveway Culverts

The Ordinance had been made available to the Board in advance of the meeting in their packet materials.

President Sauer asked Trustee Tripicchio to give his recommendation regarding the proposed ordinance.

Trustee Tripicchio objected to four (4) of the seven (7) listed culvert materials as mentioned in Section 1 and Section 2 of the proposed ordinance; specifically letters A, B, C, and D. Trustee Tripicchio stated the culvert materials that he is opposed to are made from steel and aluminum alloy; steel materials tend to rust and degrade faster than the other materials listed. Trustee Tripicchio recommended that the Village use reinforced concrete, corrugated polyethylene (with smooth interior) or polyvinyl chloride as listed in letters E, F, and G in Sections 1 and 2 of the proposed ordinance.

There was discussion about the preference of color regarding visible culvert materials. The Board stated their concerns about the aesthetics as well as, the structural integrity of driveways and streets. The Board agreed that the preferred color of the culvert materials should be neutral.

Village Attorney J.W. Braithwaite stated he would revise the proposed ordinance and remove letters A, B, C, and D as well as, include neutral as the preferred color of culvert material.

Motion: Trustee Pino moved to approve Ordinance #1116, requiring standards in materials used for driveway culverts as amended; seconded by Trustee Moran.

Discussion: There was some discussion.

Vote on Motion

<u>By Roll Call:</u>	Ayes:	Trustees Farrell, Moran, Pino, Schnure and Tripicchio
	Nays:	None
	Absent:	Trustee Contorno
	Abstain:	None

President Sauer declared the motion approved.

V. COMMISSION AND STAFF REPORTS

President Sauer stated that the following items were contained in the Trustee's packets and if there were any questions, to contact the appropriate Commission Chair or Village Officer.

- A. Building Department Report (Kelly Rafferty – Rafferty Architects)
- B. Building Inspection Report (B&F Technical Code Services Inc.)
- C. Engineering Project Status Report (Baxter & Woodman)
- D. Health & Sanitation Report (Natalie Karney – Land Technology)
- E. Parks & Recreation Commission Meeting Minutes (5/7/07)
- F. Environmental & Health Commission Meeting Minutes (5/10/07)

G. Plan Commission Meeting Minutes (5/14/07)

VI. ADMINISTRATION – President Bruce Sauer

A. Village Website Migration and Re-design

Village Administrator Kathy Nelander addressed the Board. She explained that Village’s current web host provider, the North Suburban Library System who oversees North Star Net, has decided to discontinue web hosting by the end of June 2007. The website was initially created approximately 3 years ago by Robert Nelander, Kathy’s husband, and since then, the Village Administrator has operated and maintained the website. The discontinuation of service from the library provides an opportunity for the Village to utilize Baxter & Woodman Control Systems Integration (BWCSI) to develop and design a new website that is easily updated and by the Village staff and/or BWCSI. Currently, only the Village Administrator can update the website.

President Sauer stated he thought it unreasonable for the Village to expect the Village Administrator to continue maintaining the website and that it’s in the Village’s best interest for BWCSI to design and help maintain the Village website.

President Sauer asked permission from the Board for Administrator Nelander to continue her investigation and approve a preliminary allocation of \$4,000.00.

Trustee Moran asked if there would be links within the new Village Website regarding the recently approved CTY-Connect Rapid Call Program where residents can provide their emergency contact information.

Village Administrator Nelander explained that she was working with CTY-Connect to have a link designed specifically for the rapid call program.

Motion: Trustee Schnure moved to approve authorization allowing Village Administrator Kathy Nelander to proceed with the initiation of a Village website at a cost not to exceed \$5,000.00; seconded by Trustee Farrell.

Discussion: There was some discussion.

Vote on Motion

<u>By Roll Call:</u> Ayes:	President Sauer, Trustees Farrell, Moran, Pino, Schnure and Tripicchio
Nays:	None
Absent:	Trustee Contorno
Abstain:	None

President Sauer declared the motion approved.

VII. REPORTS BY BOARD OF TRUSTEES

A. Trustee Rick Contorno

Trustee Contorno was absent.

B. Trustee Jane Farrell

Trustee Farrell stated that the Parks and Recreation Commission is currently working on the walking path located at East Oxford Road. Some of the improvements which are taking place include: spraying for weeds; replacing mulch; replacing washed away gravel at the entrance; replacing dead bushes with new arborvitae; and discussing the possibility of (2) new culverts where the path ends at Shady Lane due to continuous flooding.

Trustee Farrell stated she will be leaving her position as Parks and Recreation Commission liaison to serve as liaison to the Plan Commission. She wanted to note some of the accomplishments that the Parks and Recreation Commission has had within the last two years. They include:

- Successful Summer Concerts (The 2007 summer concerts are: Harper Jazz Combo, June 16th, and Bopology, July 21st)
- Family Movie Night (“ET” is playing August 18th)
- Had electric outlets installed in Eton Park
- Re-mulched playground at Eton Park (meets safety requirements for playground equipment)

Trustee Farrell thanked the Village staff for their assistance. She also thanked members of the Plan Commission for their contributions who include: Chairman Kathy Kubick, Vice Chairman Cathy Howes, Bill Bowyer, Jennifer Haidu, Ann Kafka, Andrew Seagren and Lloyd L. Struttman.

President Sauer stated that the enthusiasm for the Parks and Recreation Commission has grown exponentially due to Trustee Farrell’s involvement and thanked her for her efforts.

Trustee Tripicchio stated that he looked at the drainage problem at Eton Park along the perimeter closest to the parking lot per Trustee Farrell’s request. He stated that the topography is poor and there is no positive drainage to the creek. A french drain might be a possibility, however, when there is a heavy rain it would most likely inundate. The only other method that would be 100% effective is a boardwalk; although due to the few times the area is inundated, it may not be worth the expense.

Trustee Farrell stated she confirmed that a boardwalk might not be the most practical solution however, stepping stones might be the next option. Trustee Tripicchio recommended that if stepping stones are used, they must be heavy and set down deep enough into the grass so the maintenance crew does not incur problems.

C. Trustee Moran

Trustee Moran stated he had a schedule conflict and could not attend the Plan Commission meeting in May. He added that Trustee Farrell attended the meeting and invited her to report on the meeting.

Trustee Farrell stated that the Illinois State Geological Survey (ISGS) put on an interesting presentation concerning ice age glacial geological geology. The regional geology in N. Eastern Illinois was a reflection of three glacial advances/events. Boreholes are drilled in the area's bedrock to record data and assist in determining the depth of area wells. Trustee Farrell stated that an issue of concern for N. Barrington is that residents are living on clay and that the water supply is not as easily recharged as in other areas surrounding the community. ISGS is interested in working with the Village regarding the possibility of having its own borehole to collect data for water recharge.

President Sauer noted that that the Village is currently involved with the Barrington Area Council of Government (BACOG) hydrology research and additionally considers BACOG to be on the cutting edge of hydrology research as well as the Geographic Information System.

Trustee Farrell stated that ISGS works in cooperation with BACOG and the idea of a borehole for the Village comes from not having a specific area designated for one at this time. ISGS would work with BACOG to discuss/determine a location for a new borehole.

The Plan Commission will continue to monitor the water issues in conjunction with BACOG and ISGS.

D. Trustee Al Pino

Trustee Pino stated that the Building and Zoning Department recently issued six more permits.

The Zoning Board of Appeals met April 10, 2007 and approved a variance request for property located 284 Oxford Road.

President Sauer asked if the residents located at 71 Saddle Tree Lane have contacted or submitted information regarding their room addition and/or accessory structure.

Trustee Pino stated he has not heard anything from the resident or Kelly Rafferty, the Village Building and Zoning Officer.

Village Attorney J.W. Braithwaite stated that he would initiate the preparation of a final 15 day notice.

E. Trustee John Schnure

Trustee Schnure stated that the Environmental and Health Commission met May 10, 2007 for the first time since the two commissions combined. There were enough members for a quorum. Currently, there are nine (9) members, however Brian Thomson's term will expire June 20, 2007. Mr. Thomson has informed the commission that he does not wish to be reappointed. The other members indicated they are willing to stay on.

Trustee Schnure stated the Environmental Commission approved to fund an amount of up to \$2,500.00 so the Village can purchase and place a light trap at the Biltmore Country Club monitored by Clarke Mosquito Control. He explained the light trap is more sophisticated than years past, and can measure activity and movement as well as detect West Nile Virus. The light trap has been approved by the Biltmore Country Club. Trustee Schnure emphasized the importance of collecting data on mosquito activity within the Village.

Trustee Tripicchio asked if there are any light traps located within the Village.

Trustee Schnure stated that the Village had traps in the past, but does not have any at this time.

Trustee Pino noted that the information submitted quoted the cost of the light trap from Clarke Mosquito Control to be in the amount of \$2,000.00 not \$2,500.00.

There was discussion about how the light trap would be funded. It was determined that the funds would come out of the Environmental Budget and not the Mosquito Abatement Budget. The cost of the light trap would need to be approved yearly.

Motion: Trustee Schnure moved to approve a light trap to be placed at the Biltmore Country Club in the amount of and not to exceed \$2,000.00 for the year 2007; seconded by Trustee Pino.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: President Sauer, Trustees Farrell, Moran, Pino, Schnure, and Tripicchio
Nays: None
Absent: Trustee Contorno
Abstain: None

President Sauer declared the motion approved.

Trustee Schnure stated that the Environmental Commission unanimously approved a motion to encourage Cuba Township to aggressively remove the buckthorn from the Village right of ways. No specific areas were determined.

Trustee Schnure stated that organizing volunteers for road side garbage pick up has been unsuccessful in the past and currently, the Environmental Commission is looking into hiring a landscaping service to periodically pick up road side garbage.

Trustee Schnure reported that the Environmental Commission member Bruce Kramper obtained information and sample ordinances pertaining to the regulation of open leaf burning in surrounding communities. The information is available for viewing at the Village Hall.

Trustee Pino asked if the Environmental Commission is any closer to submitting an ordinance on leaf burning. Trustee Schnure replied that the commission needs to further investigate different options before submitting an ordinance; additionally the commission is looking into the possibility of vacuuming leaves. It was mentioned that a company in Mundelein could provide a vacuum service at a reasonable price, but the service calls for a package deal which requires the inclusion of garbage pick up.

F. Trustee Frank Tripicchio

Trustee Tripicchio was pleased to report that opening bids were received for the 2007 Village Road Program. Based on the engineers estimate, the bids came in almost exactly on target (around \$535,000.00). It is anticipated that construction will begin in approximately one month (once contracts are signed) and completed by the end of August.

President Sauer stated that he went out to the Woodland Drive Culvert site when he learned from resident Ron Riba, 278 Woodland Drive, that extensive metal (and wood) guard rails were going to be used and placed between two driveways which included Mr. Riba's driveway. President Sauer did not recall the approval of metal guard rails and promptly contacted the engineers at Baxter & Woodman to re-examine the plans. Subsequently, Baxter & Woodman are reviewing the plans and will revise them for the Board's review/approval. President Sauer explained that he considered it necessary to take immediate action due to the timeliness of the construction.

VIII. OLD BUSINESS

There was no old business to discuss.

IX. ELECTION SUMMARY

A. Canvassing Resolution

The resolution had been made available to the Board in advance of the meeting in their packets.

President Sauer explained that State Statutes were amended by the Illinois General Assembly in 2006 to provide that the canvass of the votes for elected municipal offices shall be conducted by the County Clerk rather than the Local Canvassing Board. The Village received from the Lake County Clerk a certified abstract of votes declaring the following results of the election for Village Officials held on April 17, 2007:

Village President	Carolyn S. Boyle	323 Votes
Village President	Bruce J. Sauer	407 Votes
Village Trustee	Mark D. Kolar	396 Votes
Village Trustee	Lawrence Jay "Lawre" Weiner	323 Votes
Village Trustee	Edmund P. "Pete" Boland	372 Votes
Village Trustee	Jim Moran	273 Votes
Village Trustee	Frank C. Tripicchio	306 Votes
Village Trustee	John B. Schnure	310 Votes

President Sauer declared the following to be the winners of the election, to hold office until the Consolidated Election of April, 2011, or to their successors are elected or appointed and qualify:

Village President	Bruce Sauer
Village Trustee	Edmund P. "Pete" Boland
Village Trustee	Mark D. Kolar
Village Trustee	Lawrence Jay "Lawre" Weiner

It was noted by Village Attorney J.W. Braithwaite that the total results of the election should include all candidates and should be added as received by the County.

Motion: Trustee Schnure moved to approve Resolution # 2457 regarding the Canvass of Votes of Municipal Election 2007 as amended; seconded by Trustee Pino.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Farrell, Moran, Schnure, Pino and Tripicchio
Nays: None
Absent: Trustee Contorno
Abstain: None

President Sauer declared the motion approved.

B. Outgoing Board Recognition

President Sauer individually thanked Trustees Moran, Schnure and Tripicchio for their dedication and service to the Village. Each trustee was presented a plaque from the Village commending their involvement and commitment to the community.

Trustees Moran, Schnure and Tripicchio each gave a brief statement in return and thanked President Sauer as well as the Village.

X. MOTION TO ADJOURN MEETING OF OLD BOARD, SINE DIE

There being no further business to come before the old Board, Trustee Pino moved to adjourn the meeting of the current Board sine die; seconded by Trustee Schnure and unanimously approved.

At 8:22 p.m. President Sauer declared the meeting adjourned.

XI. SWEARING IN OF INCOMING BOARD

Village Clerk Kathy Nelander swore in Edmund P. “Pete” Boland as Village Trustee, followed by Mark D. Kolar as Village Trustee, Bruce Sauer as Village President, and Lawrence Jay “Lawre” Weiner as Village Trustee.

XII. CALL TO ORDER/ROLL CALL

At 8:30 p.m. President Sauer called the Meeting of the New Board to order. The Deputy Clerk called the roll:

Present: President Sauer, Trustees Boland, Farrell, Kolar, Pino, and Weiner
Absent: Trustee Contorno
Also Present: “see above”

XIII. NEW BUSINESS

A. New Board Assignments

President Sauer stated that he discussed the New Board Assignments with the Trustees; additionally, President Sauer asked if there were any questions and or changes regarding the assignments. There were no comments from the Trustees.

The Board of Trustees Assignments are as follows:

<u>Area</u>	<u>Primary Trustee</u>	<u>Secondary Trustee</u>
Police/Fire/Public Safety	Rick Contorno	Pete Boland
Building/Zoning	Al Pino	Lawre Weiner
Planning	Jane Farrell	Mark Kolar
Envir./Mosq. Abat./H&S	Lawre Weiner	Jane Farrell
Parks & Recreation	Pete Boland	Rick Contorno
Legal	Bruce Sauer	Al Pino
Finance	Jane Farrell	Al Pino
Roads/Utilities/Storm Mgmt.	Mark Kolar	Bruce Sauer

XIV. CONSENT AGENDA

Motion: On motion of Trustee Kolar, seconded by Trustee Boland, moved approval of the following agenda items by a single omnibus vote:

- A. Resolution #2452 appointing President Bruce Sauer as Finance Committee Member**
- B. Resolution #2453 appointing Trustee Jane Farrell as Finance Committee Member**
- C. Resolution #2454 appointing Trustee Albert Pino as Finance Committee Member**
- D. Resolution #2455 appointing President Bruce Sauer as Emergency Program Manager**
- E. Resolution #2456 appointing Trustee Lawrence Weiner as Member of the Board of Directors of SWALCO and Trustee Jane Farrell as an Alternate Member of the Board of Directors of SWALCO for the Village of North Barrington.**

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Boland, Farrell, Kolar, Pino, and Weiner
Nays: None
Absent: Trustee Contorno
Abstain: None

President Sauer declared the motion approved.

Trustee Weiner stated that he would like to defer the legal issues with respect the property located at 71 Saddle Tree Lane in order to review the material and understand the situation before a letter is sent to the resident by Village Attorney J.W. Braithwaite.

There was discussion among the Board. It was agreed upon that the matter would be placed on the Agenda for the June Board meeting.

Village Attorney J. W. Braithwaite also stated that he would provide a draft of the letter in advance to Trustee Weiner.

Trustee Weiner also suggested that Administrator Kathy Nelander contact Barbara Sugden at the Barrington Area Library to see if there are any opportunities and/or alternatives for hosting the Village website.

Trustee Weiner commended John Schnure for his suggestions regarding routine garbage clean up within the Village using a landscaping service. Trustee Weiner also made the suggestion that flowers be planted to enhance Village entrances. President Sauer suggested that Trustee Weiner convey his idea with possible locations/budget to the Environmental and Health Commission for their review.

Trustee Weiner thanked the former Trustees for their service and said that he looks forward to working with the Village Board.

XV. ADJOURNMENT

There being no further business to come before the Board, Trustee Kolar moved to adjourn the meeting; seconded by Trustee Boland.

At 8:38 p.m. President Sauer declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held June 27, 2007.

Attest: _____

Kris Lennon, Deputy Village Clerk