

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
JUNE 28, 2004 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 8:10 P.M. Acting President Parker called the Meeting to order. The Village Administrator led the Pledge of Allegiance, and then called the roll:

Present: Acting President Parker, Trustees Bartlett, and Forman in person,
Trustee Mazeski (via teleconferencing per Res. #1073A)

Absent: Trustee Dave Peterson

Also Present: Judy Janus, Village Administrator

J.W. Braithwaite, Village Attorney

Al Stefan, Baxter & Woodman

Bobbie Svacha, Village Treasurer

Kelly Rafferty, Building and Zoning Officer

Natalie Karney, Health Officer

Deborah Ashen, 217 N. Jefferson, Chicago

Timothy Pattison, 197 Kimberly Road

Bruce J. Sauer, 23 Hidden Brook Drive

Teresa Jennings, 10601 Hagers Bend, Barrington Hills

John Cifonelli, 297 Oxford Road

Martin Pais, Plan Commission Chairman

R. Bond, S. Miod, 5210 Otto, Chicago

Allen & Susan Ende, 21642 N. Hanover hills Road, Barrington

Joseph Arizzi, Wauconda Fire Department

Julie Swano, 405 Concord Lane

II. Public Comment

Teresa Jennings, 10601 Hagers Bend, Barrington Hills, introduced herself as the Executive Director of the Barrington Park District. Ms. Jennings explained that she had made a presentation at the last BACOG Meeting about the Park District's growing concerns about recreational space in the Village of Barrington. She explained that although the Park District had recently acquired the Jewel Tea property, more recreational space was needed. She said that as a taxing body, the Park District taxes 10,000 people, although they service 35,000 people within the BACOG communities. She explained that she was approaching the BACOG villages to look at ways to work together in finding additional land for the Park District, by way of forming a Committee with one Trustee from each BACOG community to begin discussions on how to alleviate the burden on Barrington Park District taxpayers. Acting President Parker thanked Ms. Jennings for her remarks and said that as soon as the committee was formed, he would be

happy to appoint a Trustee to work together with the Park District.

III: Consent Agenda

Item A., Minutes of Board Meeting from May 24, 2004, was removed from the agenda. It was noted that Items D. through R. had been tabled at the May Board Meeting.

Motion: Trustee Forman moved to remove from the table Agenda items D. through R; seconded by Trustee Bartlett.

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, and Acting President Parker
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared the motion approved and the items removed from the Agenda.

Motion: On motion of Trustee Parker, seconded by Trustee Forman, the following agenda items were unanimously approved by a single omnibus vote:

- B. Approve the June 28th, 2004 Vouchers for payment of bills
- C. Approve the Treasurer's Report for the 1st month of Fiscal Year 2005
- D. Adopt Ordinance #1033 regarding recently enacted provisions of the State Ethics Act
- E. Adopt Resolution #2324 regarding signatures on Harris Bank accounts
- F. Adopt Resolution #2328 regarding Prevailing Wage
- G. Resolution #2326 re-appointing Craig Parker as Emergency Program Manager
- H. Resolution #2325 appointing Craig Parker to the Finance Committee (replacing Trustee McEnroe)
- I. Resolution #2322 appointing Susan Allman as Village Forester
- J. Resolution #2314 appointing Arnstein & Lehr Consulting Attorney and J. William Braithwaite & Nancy Harbottle as Village Attorney
- K. Resolution #2315 appointing Baxter & Woodman as Consulting Engineer & Stefan as Village Engineer
- Albert L. Resolution #2316 appointing Baxter & Woodman as Consulting Engineer & Andrea Pracht as Deputy Village Engineer
- M. Resolution #2317 appointing Rafferty Architects & Kelly Rafferty as Building & Zoning Officer
- N. Resolution #2318 appointing Ray Donini, Deputy Building Officer & Inspector
- O. Resolution #2319 appointing Land Technology as Consulting Engineer & Natalie Karney as Health Officer
- P. Resolution #2320 appointing Brian Thomson as Member of Environmental &

- Health Commission
- Q. Resolution #2321 appointing Cassidy Towne as Chairman of Parks & Recreation Commission
 - R. Resolution #2323 appointing Janis Menges as Member of Zoning Board of Appeals

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, and Acting President Parker
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared the motion approved.

IV. VARIATIONS / SUBDIVISIONS / CODE AMENDMENTS

Agenda items C and A were reversed in order from the previously distributed Agenda.

- C. Ordinance #1039 approving Amendment to Annexation Agreement (Bickerstaff Subdivision)

The Ordinance had been made available to the Board in the Agenda packet.

Motion: Trustee Forman moved to adopt Ordinance #1039, Amendment to Annexation Agreement and authorizing execution thereof by the President and Clerk of North Barrington; seconded by Trustee Bartlett.

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, and Acting President Parker
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared Ordinance #1039 approved and put on file.

- B. Ordinance #1038 Rezoning Ordinance (Tim Pattison property to be known as Bickerstaff Subdivision)

The Ordinance had been made available to the Board in the Agenda packet. Acting President Parker explained that the Ordinance rezones the property at 210 Rainbow Road from R-1, Five Acre Residential, to R-2, Two Acre Residential, subject to the provisions of the Amendment to

Annexation Agreement approved by the Village immediately prior to the adoption of this Rezoning Ordinance and subject to the execution of said Amendment to Annexation Agreement within sixty (60) days from date of this Ordinance by all current owners of the property subject to the original Annexation Agreement dated May 20, 1987.

Motion: Trustee Bartlett moved to adopt Ordinance #1038, Rezoning Ordinance; seconded by Trustee Forman.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, and Acting President Parker
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared Ordinance #1038 approved and put on file.

A. Ordinance #1037 approving Preliminary Plat of Bickerstaff Subdivision

The Ordinance had been made available to the Board in the Agenda packet. Acting President Parker explained the Ordinance to the Board, including the variances that were required from Village Code.

Motion: Trustee Forman moved to adopt Ordinance #1037, Ordinance Approving Preliminary Plat of Bickerstaff Subdivision, Village of North Barrington; seconded by Trustee Bartlett.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, and Acting President Parker
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared Ordinance #1037 approved and put on file. Acting President Parker wished Mr. Pattison good luck with the development and said that the Village was pleased that he was improving the property.

V. COMMISSION AND STAFF REPORTS

Acting President Parker stated that the following items were contained in the Trustee's packets and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

A. Building Department Report (Kelly Rafferty - Rafferty Architects)

The Building and Zoning Department Activity Report was made available to the Board.

B. Engineering Project Status Report (Al Stefan - Baxter & Woodman)

The Engineering Project Status Report was made available to the Board.

C. Health & Sanitation Report (Natalie Karney - Land Technology)

The Health & Sanitation Monthly Report was made available to the Board.

D. Plan Commission Meeting Minutes (June 2004)

The Minutes of the Meeting were made available to the Board.

E. ZBA Minutes (N/A)

F. Environmental & Health Commission Meeting Minutes (May and June 2004)

The Minutes of the Meetings were made available to the Board.

G. Parks & Recreation Commission Meeting (June 2004)

The Minutes of the Meeting were made available to the Board.

Acting President Parker thanked the Parks and Recreation Commission, particularly Chairman Cassidy Towne and Vice Chairman Kathy Kubick for the concert at Eton Park on Saturday, June 26, 2004. He estimated that there were about 200 people in attendance, the band was excellent, and the feedback on the concert was great. He said he would like to see the Commission move forward with this concept and schedule additional programs in the future.

Trustee Bartlett had questions about the art sculpture as mentioned in the Commission's minutes. Trustee Forman explained that the Parks and Recreation Commission had commissioned a veteran's memorial sculpture; the piece had been started, the artist had since fell ill, and the sculpture had not been completed to date.

H. Staff Meeting Minutes (June 2004)

The Minutes of the Meeting were made available to the Board.

Trustee Forman had questions about the outstanding monies owed by Biltmore Country Club to Trust and Agency. Trustee Parker explained that primarily, the fees were for engineering and legal fees with regard to the previous septic matter. Trustee Parker said that he would contact the club regarding the outstanding invoices.

VII. ADMINISTRATION

A. Barrington/North Barrington Intergovernmental Agreement (tabled)

Acting President Parker said that the topic would remain tabled.

B. Ordinance #___Lease Agreement – Biltmore Country Club (tabled)

Acting President Parker said that the topic would remain tabled.

C. Village Ethics Ordinance (tabled)

Acting President Parker said that the topic would remain tabled.

D. Environmental & Health Commission recommendation for Concord Lane project

Acting President Parker explained that the Environmental Commission was intending to recommend to the Board the approval of the hiring of Ted Gray & Associates to do a study on the Concord Lane Drainage issue in the amount of \$12,000. Acting President Parker said the Board was not going to take any action at this time, because he was hoping to have a full Board for the next meeting, and wanted he wanted the Board to be able to have the time to study the report as well as visit the site.

Trustee Bartlett had questions about previously funded studies for the Concord Lane issue. Acting President Parker explained that at the October 27, 2003 Board meeting, the Trustees authorized Village Engineers Baxter & Woodman to research whether or not the work shown on original plans regarding stormwater management on the four properties in question was completed, if it was completed, was it done properly, and if so, are the measures still working, at a cost not to exceed \$3000. It was noted that this study had taken place, and the Environmental Commission was asking for a “second opinion” of the Concord Lane drainage issues by means of hiring Ted Gray & Associates. There was further discussion and questions amongst the Board.

E. Flint Creek—update

Acting President Parker explained that the previously distributed Ted Gray Review regarding Flint Creek referred to the Baxter & Woodman report from 2002. Acting President Parker explained that he was not sure if all the Board members currently had the report prepared Baxter & Woodman, and it was being distributed for their information.

Acting President Parker reminded the Board that at the September 22, 2003 Board Meeting, the Board had, upon the recommendation of the Environmental Commission, authorized Ted Gray

and Associates to perform a review of the Baxter & Woodman Flint Creek proposal in an amount not to exceed \$6500, as a “second opinion”. Acting President Parker explained that this review had been completed, and would be presented to the Environmental Commission, as well as the Board, within the next few months.

F. Ordinance #1040 establishing Health & Sanitation Commission

Acting President Parker explained that the Village previously had a Health & Sanitation Commission, but the Commission was recently disbanded and the duties pooled with the duties of the Environmental Commission. Acting President Parker explained that he had talked with both the Chairman of the Environmental Commission, as well as the Trustee liaison, Trustee Peterson, and they had both agreed that the Village would be better served if the Health & Sanitation Commission was reinstated. Acting President Parker explained that there were many new septic issues coming before the Village, including new systems, failing fields, as well as home additions in the Biltmore area, and these issues were more than enough for one Commission. Acting President Parker explained that the Environmental Commission was very busy with stormwater matters and other concerns, and did not need the extra duties of the Village’s septic issues.

Acting President Parker said he was recommending the re-establishment of the Health & Sanitation Commission as outlined in Ordinance #1040, which re-established the Health & Sanitation Commission and removes the health and sanitation responsibilities from the Environmental Commission.

Motion: Trustee Forman moved to adopt Ordinance #1040; seconded by Trustee Mazeski.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, and Acting President Parker
	Nays:	None
	Absent:	Trustee Peterson
	Abstain:	None

Acting President Parker declared Ordinance #1040 approved and put on file.

G. Resolution #2327 appointing Gery Herrmann as Chairman of the Health & Sanitation Commission

Acting President Parker explained that Gery Herrman had previously served as Chairman of the Health & Sanitation Commission, and was currently serving as Vice Chairman of the Plan Commission. Acting President Parker said that Gery Herrmann’s past experience on the Health and Sanitation Commission had made him the ideal candidate for the position. Acting President Parker explained that he had asked Gery Herrmann if he would chair the new Commission and Mr. Herrmann had agreed. Acting President Parker explained that the Commission would

consist of a chairman and 4 members, and he was hoping to have the Commission staffed by the next meeting.

Motion: Trustee Forman moved to approve Resolution #2327; appointing Gery Herrmann as Chairman of the Health & Sanitation Commission; seconded by Trustee Bartlett.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, and Acting President Parker
	Nays:	None
	Absent:	Trustee Peterson
	Abstain:	None

Acting President Parker declared Resolution #2327 approved and put on file.

H. Replacement doors for Village Hall

Acting President Parker explained that both the upper and lower double doors at the Village Hall have been experiencing mechanical problems for several years. A quote from Anderson Lock had been secured for 4 new outside doors for an amount of \$10,043.43.

Village Administrator Judy Janus explained that she has been trying to get quotes for the replacement doors for a number of years, and no contractor has ever submitted a quote.

Motion: Trustee Forman moved to authorize the expenditure of not to exceed \$10,043.43 for Anderson Lock to install two new pair of doors for the Village Hall; seconded by Trustee Mazeski.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, and Acting President Parker
	Nays:	None
	Absent:	Trustee Peterson
	Abstain:	None

Acting President Parker declared the motion approved.

VII. Reports by Board of Trustees

A. Trustee Sidney Bartlett

Trustee Bartlett reported that the Plan Commission had reviewed the list of priorities and goals contained in the recently adopted Comprehensive Plan and prioritized the top ten issues, in the Comprehensive Plan which needed the most attention. She also explained that the Commission was still working on a tear down ordinance for the Village.

B. Trustee Kimberly Forman

Trustee Forman reported that the Lake Zurich Fire Protection District's Open House was scheduled for July 24, 2004. She explained that the event would be similar to previous open houses, with the hours from 11 a.m. to 2 p.m., and informational programs and displays for residents. She also said that a residential mailing for the event would be going out in the next few days. Trustee Forman said that the Fire District was asking for a \$500 donation from the Village to offset the cost of the Open House. There were some questions from the Board and further discussion.

Acting President Parker explained that the Village had a budget for Fire, and the donation would be a valuable expenditure for Village residents.

Motion: Trustee Forman moved to approve a \$500 donation to the Lake Zurich Fire Protection District to offset costs for educational materials for the scheduled Open House; seconded by Trustee Mazeski.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, and Acting President Parker
	Nays:	None
	Absent:	Trustee Peterson
	Abstain:	None

Acting President Parker declared the motion approved.

There Trustee Forman said that she had met with Lake Barrington's Village Administrator John Reindl and she reported that Lake Barrington had finished negotiations with Tower Lakes and had put forth a contract to the Board of Trustees for approval at their June meeting. Trustee Forman said that Lake Barrington was withdrawing from any future contracts with the Lake County Sheriff's Department and that John Reindl indicated to her that the Lake Barrington Board was going to approve the police contract with Tower Lakes. She said that she would get a copy of the Tower Lakes contract and would look into the cost differential for a contact with the County without having Lake Barrington to share the costs.

C. Trustee Kelly Mazeski

Trustee Mazeski had nothing to report.

D. Trustee Dave Peterson

Trustee Peterson was absent, but Acting President Parker explained that the Environmental Commission has asked him to outline a few stormwater management issues. The first issue

concerned 627 Signal Hill Road. Village Engineers Baxter & Woodman gave a quote to review the property and investigate proposals for solving the drainage problem at a cost of \$400. There were questions from the Board for Village Engineer Al Stefan.

Motion: Trustee Forman moved to approve the expenditure of \$400 for Baxter & Woodman to study solutions to the drainage problem at 627 Signal Hill Road; there was no second.

Acting President Parker declared the motion died for a lack of a second.

Acting President Parker asked if there were any concerns. Trustee Bartlett said that she had no background information on the issue. Acting President Parker explained that Board had assigned the Environmental Commission to gather stormwater management issues and make recommendations to the Board based on their recommendation on how to solve the problems.

Village Attorney J.W. Braithwaite said that the Board could consider authorizing the Village President a specific authority, up to a certain dollar amount, to take care of these smaller issues. He said that the Board may not want to spend the time on each specific item.

Trustee Bartlett asked for a thorough listing of all pending stormwater matters in the Village, in order to monitor these issues. She also asked that Village residents be informed of their responsibility for property maintenance issues regarding stormwater management. Acting President Parker explained that he had asked for a similar list of all the culverts and catch basins in the Village to set up a maintenance program; as this lack of maintenance added to the stormwater management issues in the Village. After lengthy discussion, the Board agreed to ask the Environmental Commission to prioritize the pending stormwater management issues for further discussion at the July Board meeting.

VIII. CLOSED SESSION. MOTION Trustee Forman moved that a portion of the meeting be closed to the public, effective immediately as permitted by 5 ILCS 120/2(C) (1) and (3) to consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity and to consider the selection of a person to fill a public office, namely a Village Trustee; seconded by Trustee Mazeski.

The Board went into Closed Session at 8:26 p.m.

IX. RECONVENE OF OPEN SESSION

Acting President Parker reconvened open session at 9:00 p.m.

X. OLD BUSINESS

There was no old business to discuss.

XI. NEW BUSINESS

There was no new business to discuss.

XII. ADJOURNMENT

There being no further business to come before the Board, Trustee Forman moved to adjourn the meeting; seconded by Trustee Bartlett.

The voice vote was unanimous in favor.

At 10:15 p.m. Acting President Parker declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held August 23, 2004.

Attest: _____

Kathy Nelander, Village Clerk

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