

**MINUTES OF A MEETING OF THE PARKS AND RECREATION COMMISSION OF THE  
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY, JUNE 7, 2010 AT  
404 CONCORD LANE IN NORTH BARRINGTON**

**1. Call to Order, Roll Call, Approve Minutes of May 3, 2010 Parks & Recreation Commission Meeting:**

At 7:43 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Jane Farrell, Lisa Onyx  
Absent: Wayne Onyx, Lloyd Struttman  
Also Present: Ginger Das Gupta, Village Trustee  
Nicole Keiter, Deputy Village Clerk

The Minutes from the May 3, 2010 Parks and Recreation Commission Meeting were made available to the Commission. There was some discussion from the Commission regarding the specific date of Fall Fest being included in the Minutes. Changes were made to reflect the discussion. There was also discussion about who brought up the issue of liability for the garden walk. Changes were also made to reflect these changes.

Motion: Vice Chairman Ann Kafka moved to approve the Minutes from the May 3, 2010 Parks and Recreation Commission Meeting as ammended; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the May 3, 2010 Parks & Recreation Meeting approved as amended and put on file.

**2. Upcoming Events**

The Commission's first event of the season will take place on June 12<sup>th</sup> from 6:00 pm – 9:00 pm. Logistics and final preparation for this event were discussed. Vice Chairman Kafka will be in charge of getting the electrical box key from Village Hall, as well as any extension cords needed that are to be provided by the Village. The Commission discussed the responsibility of putting out the signs for the upcoming events. It was decided that the Commission member spearheading the event will be in charge of either distributing the signs themselves or delegating the responsibility to another member. Vice Chairman Kafka will be responsible for placing the signs for the first event.

The Garden Walk will be the Commission's second event of the season. The Commission had a short recap of their discussion regarding liability that the Village and/or homeowners may face with this event. After previous discussion with the Village Attorney, the Commission has decided against the necessity of having anyone sign a liability form of any kind. Ms. Onyx created the postcard design for this event and they will be mailed to residents within the next couple of weeks. Ms. Onyx also verified the participation of each house on the garden walk. There will be no charge for any of the houses, except for that of the "Train Lady." That house will have a small fee that is a donation to The Garden Conservancy. Ms. Onyx suggested the idea of having small booths set up at the houses along the garden walk that would have people displaying garden services, topiaries, gardening tips and services, etc. People interested in participating in this would have to provide their own tables and anything

needed for set up. There was some discussion from the Commission and they all decided that they liked the idea. Ms. Onyx told the Commission that she would be responsible for getting the bottled water and cookies for each house to use as refreshments, as well as balloons for the mailboxes of the participating houses, and a “thank you” plant for each house participating in the Garden Walk. The Commission discussed the possibility of creating signs for the Garden Walk, similar to the signs used for upcoming concerts. Since the event seems to have generated a lot of interest the Commission decided that signs would be beneficial. Vice Chairman Kafka along with Ms. Onyx will look into the pricing and design ideas for these signs. Trustee Das Gupta stated that someone should make a phone list for each of the participating houses. The list will contain contact information for everyone on the Commission, just in case they homeowner needs to contact someone. Ms. Onyx volunteered to do the contact list.

Chairman Ryan discussed the updates regarding the Talent Show/Ice Cream Social. He spoke with an ice cream vendor for the event and is in the process of negotiating on price. The ice cream vendor gave the Commission a choice of ice cream by the scoop or ice cream bars. The Commission liked the idea of ice cream by the scoop in bowls and thought that it would give the event a quainter feel. Chairman Ryan stated that the ice cream would cost the Commission \$3.00 a scoop. While the Commission agreed that the price was high, they would consider it if ice cream was done on a ticket system. After the resident uses their tickets they are free to get more ice cream on a cash basis. Chairman Ryan stated that the ice cream provider would handle all of the necessary permits for Lake County. Chairman Ryan will look into their set up needs as well as final pricing for the event. He will also create the postcard to be mailed to the residents.

Fall Fest will be held on October 3<sup>rd</sup>. Chairman Ryan will get into contact with musician Craig Kenning for the event. Vice Chairman Kafka will begin working on specifics for the Fall Fest.

### **3. New/Old Business**

A resident contacted the Village regarding the nature trail off of East Oxford Road. They stated that the path has not been maintained properly and that the issue needed to be addressed. The Commission discussed the issue and agreed that they would promptly resolve the issue. Chairman Ryan will contact Brian Thomson to lay wood chips.

Trustee Das Gupta informed the Commission that the Leave No Child Inside sign was ready to be displayed. She asked the Commission where they would like to see it put. There was some discussion and the Commission agreed that Eton Park would be the best place to display the sign. Trustee Das Gupta will take the appropriate actions to make sure the sign is installed.

Chairman Ryan will contact Mr. Nolan to remove the rugby equipment from Eton Park now that rugby practices are finished. Mr. and Mrs. Onyx will take responsibility for the necessary repairs to the playground equipment at Eton Park. They will look into places that could possibly repair the damaged equipment or replace it if necessary. The Commission discussed the possible costs associated with repairing or replacing the equipment.

Motion: Chairman Ryan moved that the Parks and Recreation Commission designate an amount not to exceed \$1,400 to replace or repair the park equipment; seconded by Jane Farrell.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Jane Farrell, Lisa Onyx,  
Nays: None  
Absent: Wayne Onyx, Lloyd Struttman  
Abstain: None

Chairman Pat Ryan declared the motion approved.

The Commission also discussed their thoughts on the Eton Park Clearing project. Thoughts such as including the eagle scouts for various projects in the fall were re-discussed. Some types of projects that could be considered include: performing habitat restoration, educational signage in Eton Park, a rain garden in Eton Park, and/or a boardwalk-type system to connect key areas of the park. These ideas will be discussed more thoroughly at a later time.

Chairman Pat Ryan's Commission term will expire at the end of June; however, he will be re-appointed to the Commission for another term.

#### **4. Adjournment**

Motion: Jane Farrell made a motion to adjourn the meeting; seconded by Lisa Onyx.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:54 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission Meeting held June 29, 2010.

ATTEST:

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Nicole Keiter, Deputy Village Clerk