

**MINUTES OF A MEETING OF THE ENVIRONMENTAL AND HEALTH COMMISSION OF
THE VILLAGE OF NORTH BARRINGTON, WHICH WAS HELD
TUESDAY, JUNE 1, 2010 AT
THE NORTH BARRINGTON VILLAGE HALL
111 OLD BARRINGTON ROAD IN SAID VILLAGE**

1. Call to Order and Roll Call

At 7:31 P.M. Chairman Bruce Kramper called the meeting to order and the Deputy Village Clerk called the roll:

Present in Person: Chairman Bruce Kramper, Vice Chairman Patty Kalinowski, Jackie Andrew, Susan Allman, Rob Haas
Absent: None
Also Present: Natalie Karney, Village Health and Sanitation Officer
Camille Koertner, Village Trustee
Gery Herrmann, 257 Kimberly Road
Nicole Keiter, Deputy Village Clerk

**2. Approval of Past Minutes: Environmental and Health Commission Meeting
May 5, 2010**

The Minutes of the May 5, 2010 Environmental and Health Commission Meeting were made available to the Commission.

The Commission discussed the portion of the Minutes regarding Flint Creek Project. Some changes were made to reflect the discussion.

Motion: Susan Allman moved that the Minutes of the May 5, 2010 Environmental and Health Commission Meeting be approved as amended; seconded by Jackie Andrew.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

Chairman Bruce Kramper declared the Minutes of the May 5, 2010 Environmental and Health Commission Meeting approved as amended and put on file.

3. Septic Maintenance Ordinance

Chairman Kramper gave the Commission an overview of what happened at the last Village Board meeting with regards to the septic ordinance. The Board tabled the matter since some of the Trustees hadn't gotten a chance to read through the revised Ordinance.

Mr. Haas put together a septic system inspection checklist for the Commission to review and make suggestions. This checklist would be sent to the septic companies, with a letter explaining the Ordinance in advance in order that the companies are aware of the Village's requirements prior to servicing a residence. The checklist would also be sent to the residents. The residents would receive

the checklist when they receive notification that it is time to get their system inspected. The form sent to the residents would be the copy to be filled out and returned to Village Hall. The Commission liked that the checklist was short, simple, and thorough. Natalie Karney, Village Health and Sanitation Officer, suggested that the type of septic field be included on the form. She also suggested that the form be made into duplicates using carbon paper so that there would be three copies without additional work needed. One copy would be used by the Village, one by the contractor, and the third by the resident. The Commission also discussed some minor formatting changes to the checklist.

Ms. Karney asked the Commission if they had a specific “permit” form since the Ordinance referred to obtaining a “permit.” Vice Chairman Kalinowski suggested that a “For Office Use Only” section be added to the bottom of the checklist. Included in this section would be the information needed for the permit such as permit number, fee paid, date issued, etc. The Commission would have to look into this in more detail at the next meeting including the software to determine what information should be recorded for the permit.

Ms. Karney asked the Commission how they would know if malfunctions had been addressed and repaired to septic systems if needed. It was stated that if the septic system was not functioning properly at the time of inspection, a permit would not be granted and the system would be turned over to Ms. Karney for further evaluation. On the bottom of the checklist, as part of the permit form, there would be an option to reflect whether the system had been approved or denied. If the system had been denied a copy of the form along with a letter explaining why the system failed would be mailed to the resident. The letter would also explain how to get the system into proper operating order. Once the resident completes the necessary work and the system is functioning, a submission of the receipt, or a copy, of the work done would be sufficient for obtaining a permit.

It was suggested that the checklist be re-examined at the next meeting in conjunction with the software that would be used by the Village to track residents’ septic systems. Chairman Kramper then asked for any volunteers on the Commission that would be willing to write a draft of the cover letters that would be sent to 1) the residents that the Ordinance has been passed, 2) the contractors, and 3) the first group of residents to be affected. Ms. Karney suggested that whoever is to write the drafts reference the ordinance online. Mr. Gery Herrmann, 257 Kimberly Rd., former Environmental and Health Commission Chairman, offered a letter he previously drafted on this issue to Chairman Kramper. Chairman Kramper stated that he would review this letter and possibly use it towards the drafting of a new letter.

4. Old/New Business

Trustee Koertner stated that there would be a Committee of the Whole Meeting prior to the next regularly scheduled Village Board meeting. The purpose of this meeting will be to discuss the Flint Creek project. She wanted to make sure that the Environmental and Health Commission were aware that the meeting was scheduled and that they were invited to attend and share their input.

Mr. Herrmann wanted to state his opinion to the Environmental and Health Commission regarding the washout of his driveway and the possibility that the Flint Creek project was a contributing factor. Mr. Herrmann stated that he was uncomfortable with how the project was going on private property, even when he was sitting on the Environmental and Health Commission. Mr. Herrmann offered to donate two parcels of land in exchange for a Village owned road easement located at the end of Mockingbird Lane. He was optimistic that if the exchange occurred, he could come back to the Commission. Mr. Herrmann then gave a short summary of what happened with his driveway to the Commission. He

stated that a heavy rain event occurred and washed all of the debris that hadn't been cleared from the creek into his culvert. The water backed up and went over his driveway causing it to erode and wash away. He stated that he was frustrated with the way the Village worked to assess and repair the damage associated with his driveway. Mr. Herrmann stated that there was some indication from the Board that they would give him some assistance in removing the whole culvert and relocating his driveway; which is not what he desires. Mr. Herrmann stated that the Village never took the correct measures in terms of engineering to determine what the flow of the creek should be. He also stated that he has no insurance and the Village has no insurance on the project either. He would like to see the Village maintain the property that they own along the creek and do the things that they are asking residents to do.

Vice Chairman Kalinowski stated that the Environmental and Health Commission did advise Ms. Schumm-Burgess (when she was with BACT) as well as Tallgrass that something must be put down to prevent wash outs from heavy rains. Vice Chairman Kalinowski also voiced her dissatisfaction with how the letter to residents along the Creek was handled. She stated that the Commission explicitly requested to see the letter prior to mailing, which did not happen. She also stated that she felt as if the wrong people could potentially benefit from the advice given to residents in the letter. Ms. Allman stated that there have been a lot of unfinished projects that the Environmental and Health Commission were supposed to review that have never been completed, such as the Best Management Practices Manual, and the Commission agreed that they felt poorly informed.

Chairman Kramper stated that the Environmental and Health Commission made their recommendations to the Board, and now they must rely on the Board to take the appropriate actions. Trustee Koertner stated that she has been additionally frustrated. She stated that in her opinion the Board doesn't talk about these issues enough and that there isn't a lot of discussion surrounding it. She agreed that the Board had an enthusiastic start with the project, and had the best intentions; however, now is a good time to stop and reassess the project. The Board has gotten more involved because it is apparent that more input is needed and any decisions will be made by the Board. Trustee Koertner stated that the Environmental and Health Commission should write letters and/or emails to the Board members stating their opinions, feelings, thoughts, etc. regarding this project.

6. Adjournment

Motion: Susan Allman moved the Meeting be adjourned; seconded by Vice Chairman Patty Kalinowski.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

At 8:48 p.m. Chairman Bruce Kramper declared the meeting adjourned.

These Minutes were approved at the Environmental and Health Commission Meeting held July 13, 2010.

ATTEST:

_____, Nicole Keiter, Deputy Village Clerk

