

**MINUTES OF A “SPECIAL” MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY, AUGUST 9, 2010 AT
35 RIDERWOOD ROAD IN NORTH BARRINGTON**

**1. Call to Order, Roll Call, Approve Minutes of June 29, 2010 Parks & Recreation
Commission Meeting:**

At 7:31 P.M Vice Chairman Ann Kafka called the meeting to order.

Present in Person:	Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Lloyd Struttman, Jane Farrell
Absent:	Chairman Pat Ryan
Also Present:	Nicole Keiter, Deputy Village Clerk

The Minutes from the June 29, 2010 Parks and Recreation Commission Meeting were made available to the Commission.

Motion: Lisa Onyx moved to approve the Minutes from the June 29, 2010 Parks and Recreation Commission Meeting; seconded by Lloyd Struttman.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Vice Chairman Ann Kafka declared the Minutes of the June 29, 2010 Parks & Recreation Meeting approved and put on file.

2. Upcoming Events

The Garden Walk, held on July 7, was very successful and the Village has already received interest from two new residents for next year’s Garden Walk. Ms. Onyx stated that in addition to interested residents, Biltmore Country Club and the Train Lady are also interested in being a part of the Garden Walk next year. Some homes that were included on the Garden Walk this year kept track of their attendance and had over 100 people throughout the day. The Commission agreed that the Garden Walk was a huge success and that they would like to continue with it in following years. Ms. Onyx asked the Commission for any suggestions or comments regarding the event and how to improve it in upcoming years. Vice Chairman Kafka suggested that each house participating in the event have a first aid kit complete with bee sting care. She stated that the Commission already has a few first aid kits for Fall Fest, so only a couple more would need to be put together. Mr. Struttman suggested that the Commission take inventory of each first aid kit before using them to make sure that all materials are included and haven’t been used without replacement. The Commission also agreed that the map needed to be improved. Ms. Onyx stated that the signs and balloons worked well to display the locations of participating houses, and the Commission agreed.

The next event will be a concert night with the band Dulcet Road on August 14th. Ms. Farrell is the point person for this event and will obtain the electrical box key and extension cord for the band. Ms. Farrell, Mr. Onyx, and Mrs. Onyx will be responsible for distributing and placing the event signs in the appropriate areas. Eton Park will be sprayed for mosquitoes prior to the event, just as it is for all other Parks and Recreation events.

The concert and movie night is scheduled for August 28th. Vice Chairman Kafka will be responsible for opening the electrical box before the concert. Ms. Farrell stated that she will get two copies of “Back to the Future” for movie night. Mr. Onyx stated that everything else for the event, including the ice cream/movie man was in place.

3. Fall Festival

Vice Chairman Kafka informed the Commission that the most important part of preparing for Fall Fest is making sure the volunteers have been contacted and informed of their responsibilities. Last year there were some miscommunications with regards to the volunteers, so to prevent any reoccurrence of the problem Vice Chairman Kafka is going to create a better system for contacting the volunteers and organizing their contact information. Contact information will include an email address, a home phone number and a cell phone number. The most important volunteer positions to fill early are those for face painters. The Commission agreed that having two face painters at the same time who would work for approximately 1 – 1.5 hours a piece would be the most beneficial. Vice Chairman Kafka already has all of the necessary supplies for the face painters and the pumpkin painting area. Volunteers will also be needed to setting up/taking down, supervising the pumpkin painting area and concessions. At least 4 volunteers at a time are needed to operate the concessions area. Commission members will be in charge of helping the Bella Luke’s staff as well as supervising the hay rides. Patch 22, Bella Luke’s, the tents and tables, Craig Kenning, and the magician are already set for Fall Fest. The magician will be bringing his own P.A. system this year and will set up his show near the petting zoo. Vice Chairman Kafka stated that she will get a volunteer spreadsheet to the Commission members as soon as possible.

Vice Chairman Kafka asked the Commission if they were interested in inviting local farmers to bring their goods and produce to the Fall Fest for residents to purchase. The Commission agreed that as long as the “old-time” feeling remained, they liked the idea. The goods and produce will be set up in the area where the 50th Anniversary tent was last year. On the final reminder card sent to residents, an informative line about the goods and produce will be mentioned.

Ms. Farrell took pictures of the decorations last year to recreate them this year. Vice Chairman Kafka will help with the decorations. Vice Chairman Kafka will contact Didier Farms in Buffalo Grove about the small pumpkins used for pumpkin painting. The Commission is also considering an adult give away this year. There has been no decision as to what the winner of the pumpkin contest will receive; however, the Commission thought it may be fun to have an adult competition of some kind and award a round of golf. Vice Chairman Kafka will contact both Biltmore Country Club and Wynstone Country Club to see if they would be interested in participating.

4. New/Old Business

There was no old business to discuss.

The park equipment to be used necessary repairs to the playground equipment has arrived and repairs will be completed as soon as possible.

5. Adjournment

Motion: Vice Chairman Ann Kafka made a motion to adjourn the meeting; seconded by Jane Farrell..

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:35 p.m. Vice Chairman Ann Kafka declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission Meeting held September 13, 2010.

ATTEST:

Nicole Keiter, Deputy Village Clerk