

**MINUTES OF A “SPECIAL” MEETING OF THE ENVIRONMENTAL AND HEALTH
COMMISSION OF THE VILLAGE OF NORTH BARRINGTON, WHICH WAS HELD
TUESDAY, OCTOBER 9, 2012 AT
THE NORTH BARRINGTON VILLAGE HALL
111 OLD BARRINGTON ROAD IN SAID VILLAGE**

1. Call to Order and Roll Call

At 7:31 P.M. Chairman Bruce Kramper called the meeting to order and the Deputy Village Clerk called the roll:

Present in Person: Chairman Bruce Kramper, Vice Chairman Patty Kalinowski, Rob Haas,
Jackie Andrew
Absent: None
Also Present: Nancy Schumm, Schumm Consulting LLC
Susan Allman, Village Forester
Pete Boland, Village Trustee
Nicole Keiter, Deputy Village Clerk

**2. Approval of Past Minutes: Environmental and Health Commission “Special” Meeting
August 14, 2012**

The Minutes of the August 14, 2012 Environmental and Health Commission “Special” Meeting were made available to the Commission.

Motion: Vice Chairman Patty Kalinowski moved that the Minutes of the August 14, 2012 Environmental and Health Commission “Special” Meeting be approved; seconded by Jackie Andrew.

Discussion: There was some discussion.

Vote on Motion: The voice vote was unanimous in favor.

Chairman Bruce Kramper declared the Minutes of the August 14, 2012 Environmental and Health Commission “Special” Meeting approved as written, and put on file.

3. Flint Creek Project: Nancy Schumm

Nancy Schumm, Schumm Consulting LLC, presented the Commission with a request for proposal (RFP) packet, a list of potential contractors to notify, and engineering improvement plans. She stated that there were two sets of the plans, which would be left at Village Hall, for the Commission to view at their convenience.

Ms. Schumm stated that the project would take place from the rear of 250 Hidden Pond Lane and continue through properties along the creek through 257 Kimberly Road. There would also be work occurring much further downstream around 497 Brookside Road. Ms. Schumm clarified that the odd downstream property was included because it was identified as a high priority protection area and is a toe hold that requires re-enforcement. She also stated that all property owners had been contacted and discussions have taken place. Residents have the option to opt out of the project.

Since the RFP, contractor list, and plans were provided at the time of the meeting Ms. Schumm stated that she would give ample time to the Commission for their thoughts regarding the materials. She stated that the contractor list was just a starting point, and that the Commission may feel free to make additions to the list. Ms. Schumm also gave the Commission an October 20th deadline for comments, changes, etc. to the RFP.

Vice Chairman Kalinowski asked if this information was going to be published. Ms. Schumm stated that the Stormwater Management Commission (SMC) would be used to distribute the RFP, and by using this channel approximately 500 contractors would be reached. Ms. Schumm also stated that it would be posted on the Village's website. She stated that she was unsure if it needed to be published in the newspaper, but would research. Vice Chairman Kalinowski also made a general suggestion that a letter from the Village stating that they are supporting the project as a cover page to the RFP would be appropriate.

Ms. Schumm stated that at the next Environmental and Health Commission meeting the Commission would have to discuss an effective way of ranking contractors, reviewing the RFPs, and create questions that they would like contractors to answer. Ms. Schumm stated that there are four different phases outlined in the RFP. Contractors can place a bid for one phase, all phases, or any combination in between. Due to this stipulation, the process of reviewing the bids and determining the best contractor could be laborious. Vice Chairman Kalinowski asked if there was a way to cap the bids at a certain number. Ms. Schumm stated that Village Attorney J.W. Braithwaite could add a clause that would limit the number. She stated that limitations such as maximum cost, years of experience, distance travelled to the project site, etc. could be placed.

Village Forester Susan Allman stated that she would like to be involved with the tree removal portion of the plan.

4. Village Forester Update: Susan Allman

Ms. Allman stated that her 50/50 tree planting program was a huge success this year. She ordered 20 hackberry trees and all were purchased. Planting for this program will begin on October 10th. Ms. Allman stated that the tree planting required by the Emerald Ash Borer Grant had also begun. She stated that 13 of 25 trees were being planted along Biltmore Drive from just north of Eton Road heading south towards Biltmore Country Club. Ms. Allman stated that the remaining 12 trees would be planted in the spring. She also mentioned that she had hired a watering truck as she must keep the trees alive for three years and report on their health every few months as part of the grant.

Another grant received, the Trees Count Grant, allows for a tree inventory in the right of way to take place. Ms. Allman stated that the tree inventory has been in progress and that this grant is geared towards the creation of a maintenance plan for trees in the right of way. She stated that she has already been given a partial list of trees to be removed and also has ideas about pruning techniques as well as replacement options for those trees that will need to be removed.

Ms. Allman also stated that she had recently received the Tree City Application for this year and plans to complete it.

5. Report: Septic Maintenance

Deputy Village Clerk Nicole Keiter gave a short report on the septic maintenance ordinance. Ms. Keiter stated that the majority of residents are complying with the new ordinance. She also stated that some residents have come into Village Hall during normal business hours and have been rather outspoken with their disapproval regarding the Ordinance and/or its fee. Ms. Keiter suggested to the Commission that these people be directed to the Environmental and Health Commission's next meeting and at that time can voice their concerns. The Commission agreed it would be the proper outlet. The adjudication process has not begun yet and the office is currently waiting on further direction from Village Attorney J.W. Braithwaite.

6. Old/New Business

Vice Chairman Kalinowski requested that the next meeting be changed from its current schedule, which would fall on Election Day, to the following week. The Commission agreed that the change would be beneficial.

Ms. Andrew asked if the Village was taking any measures regarding the high population of deer throughout the Village. Chairman Kramper reminded the Commission that there was nothing the Village could do that was also cost effective. Ms. Allman stated that many deer in surrounding areas are being infected with a disease, called Epizootic Hemorrhagic Disease (EHD). She stated that the disease is carried by a mite that infects the deer and death occurs a short time later. Chairman Kramper asked if anyone on the Commission would like to re-open the research for other deer population controlling techniques. The Commission decided it would not be beneficial to do so at this time.

7. Adjournment

Motion: Jackie Andrew moved the Meeting be adjourned; seconded by Rob Haas.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:19 p.m. Chairman Bruce Kramper declared the meeting adjourned.

These Minutes were approved at the Environmental and Health Commission Meeting held December 4, 2012.

ATTEST:

_____, Nicole Keiter, Deputy Village Clerk