

**MINUTES OF A “SPECIAL” MEETING OF
THE PARKS AND RECREATION COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD
WEDNESDAY, NOVEMBER 2, 2011 AT
THE NORTH BARRINGTON VILLAGE HALL
111 OLD BARRINGTON ROAD IN SAID VILLAGE**

1. Call to Order, Roll Call, Approve Minutes of September 7, 2011 Parks & Recreation Commission “Special” Meeting:

At 7:36 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lloyd Struttman, Lisa Onyx, Wayne Onyx, Jane Farrell, Gillan Hampton
Absent: None
Also Present: Nicole Keiter, Deputy Village Clerk

The Minutes from the September 7, 2011 Parks and Recreation Commission “Special” Meeting were made available to the Commission.

Motion: Vice Chairman Ann Kafka moved to approve the Minutes from the September 7, 2011 Parks and Recreation Commission “Special” Meeting; seconded by Lisa Onyx.

Discussion: There was no discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the September 7, 2011 Parks & Recreation Commission “Special” Meeting approved and put on file.

2. Recap Fall Festival

The Commission stated that Fall Festival was a success again this year. The weather cooperated nicely and in general the event ran very smoothly. The Commission agreed that having the tent, tables, and chairs delivered and set up on the Friday before the event left for more time and less rushing while trying to get everything prepared for the event. The Commission also stated that tipping the tables and not putting the chairs out until the day of the event eliminated the need for cleaning condensation off of them. At this year’s event the Commission ran out of water, root beer, and cups. It was also stated that Patyk Farms provided the wrong size pumpkins (too small for carving) for residents to buy this year. Due to this, and a higher price than last year, they did not sell as many as anticipated.

3. Winter Fest Event

The Commission discussed a couple different options regarding the company to use for the Santa event. Ms. Onyx contacted a company called Chicago Santas.com and reserved a Santa for the event. The Santa is real-bearded but does not come with a chair or sleigh, as is required in his contract. This would leave the Commission with the task of finding and renting a chair. The other company contacted was Sparkles Entertainment. This company also provides a real-bearded Santa but also has a chair available for rent. The Santa and chair are two separate costs. The Commission discussed both

companies and also discussed the difficulty in finding a chair and/or sleigh that was appropriate to rent. The Commission decided that Sparkles Entertainment would be the best option at this time.

Motion: Jane Farrell moved that the Parks and Recreation Commission vote to allocate funds for Santa and a Chair in an amount not to exceed \$700; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lloyd Struttman, Lisa Onyx, Wayne Onyx, Jane Farrell, Gillan Hampton

Nayes: None

Absent: None

Abstain: None

Chairman Pat Ryan declared the motion approved.

The Commission discussed the reindeer that would be used for the event. The reindeer come with two elves who will be their handlers. There is no fencing provided with the deer. The Commission discussed the possibility of having one reindeer around Santa for picture taking and the other reindeer on the other side of the tent that would be available for petting. With this arrangement the Commission did not think that fencing would be needed.

Ms. Farrell will be in charge of creating the postcard for the event. The postcards will be the same size as the Fall Festival ones were, as last year they were too small. Ms. Farrell suggested that the Commission put something about the Toys for Tots Drive on the postcard and ask residents to provide a toy when entering the event. The Commission discussed this and Mr. Struttman also suggested the possibility of supporting the Cuba Township Food Pantry. The Commission stated that they believed the Toys for Tots would be most appropriate for this event since it is centered around children. Ms. Farrell will include information about this on the postcard. Ms. Farrell will also be making a sign for the front of the tent.

Biltmore Country Club will be donating hot chocolate for the event, and Wynstone Country Club will be donating coffee. Ms. Onyx will be purchasing three trays of cookies this year from Costco. Vice Chairman Kafka stated that all extra napkins, plates, etc. from the event last year was in storage at the Village Hall. Ms. Onyx stated that Christmas trees will need to be purchased for the event. She stated that three trees would be ideal, all at varying heights around six to eight feet tall.

4. Review 2011 Events

The Commission stated that they felt this past year's events were, in general, a great success. Ms. Onyx stated that there would be no Garden Walk next year as attendance was not very high. It was also stated that this is the second year in a row that the band "Together Again" had been cancelled due to inclement weather.

5. Soccer Net Storage

Chairman Ryan stated that the soccer nets would need to be chained and locked this year for storage due to the new law being passed by the state. Chairman Ryan will purchase the necessary locks and chains.

6. New/Old Business

Chairman Ryan suggested that the Commission cancel their December and January meeting and take some much deserved time off after a year of successful events. The Commission agreed that this would be a good idea. Vice Chairman Kafka's term on the Commission will expire at the end of November. She voiced her desire to be re-appointed to the Commission.

7. Adjournment

Motion: Jane Farrell made a motion to adjourn the meeting; seconded by Vice Chairman Ann Kafka.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:49 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission Meeting held March 5, 2012.

ATTEST:

Nicole Keiter, Deputy Village Clerk