

**MINUTES OF A “SPECIAL” MEETING OF THE ENVIRONMENTAL AND HEALTH  
COMMISSION OF THE VILLAGE OF NORTH BARRINGTON, WHICH WAS HELD  
TUESDAY, JULY 13, 2010 AT  
THE NORTH BARRINGTON VILLAGE HALL  
111 OLD BARRINGTON ROAD IN SAID VILLAGE**

**1. Call to Order and Roll Call**

At 7:30 P.M. Chairman Bruce Kramper called the meeting to order and the Deputy Village Clerk called the roll:

Present in Person: Chairman Bruce Kramper, Vice Chairman Patty Kalinowski, Jackie Andrew, Rob Haas  
Absent: Susan Allman  
Also Present: Natalie Karney, Village Health and Sanitation Officer  
Camille Koertner, Village Trustee  
Gery Herrmann, 257 Kimberly Road  
Nicole Keiter, Deputy Village Clerk

**2. Approval of Past Minutes: Environmental and Health Commission Meeting  
June 1, 2010**

The Minutes of the June 1, 2010 Environmental and Health Commission Meeting were made available to the Commission.

Motion: Vice Chairman Patty Kalinowski moved that the Minutes of the June 1, 2010 Environmental and Health Commission Meeting be approved; seconded by Jackie Andrew.

Discussion: There was some discussion.

Vote on Motion: The voice vote was unanimous in favor.

Chairman Bruce Kramper declared the Minutes of the June 1, 2010 Environmental and Health Commission Meeting approved and put on file.

**3. Septic Maintenance Ordinance**

Village Health and Sanitation Officer Natalie Karney asked Vice Chairman Kalinowski if she had installed the TWIST software for data collection and had a chance to explore it. Vice Chairman Kalinowski stated that she did not have the appropriate operating program to run the software on her home computer and that the Village Administrator, Kathy Nelander, had the software and was looking through it. She also stated that Ms. Nelander sent her an email regarding her thoughts to the program. Chairman Kramper read the email to the Commission which stated that the software may be too specific for the Village’s purpose and that it may be easier to create our own database. Chairman Kramper stated that he would contact Ms. Nelander and discuss the database options. The Commission stated that they did not know any other pre-programmed software to collect the necessary data outside of the TWIST program.

Chairman Kramper asked the Commission about their thoughts regarding the letter that he drafted for an initial mailing to residents. The Commission agreed that the letter was fantastic. Chairman Kramper then stated that a cover letter to contractors would need to be drafted as well as a cover letter that would be sent to the residents when it is time for their system to be checked.

Ms. Karney asked if there were any more additions or updates to the check-list form that Mr. Haas created for the last meeting. Chairman Kramper stated that the Commission was waiting to see what information would be needed to complete the database, so until the database is decided upon the information will not be certain. Ms. Karney stated that she did some research regarding operating permits. She stated that she could not find anyone with an actual operating permit form. There was one example that was about four pages in length and very specific with the history of the system included; however, she didn't feel that a form like that was necessary for what the Village was pursuing. Ms. Karney also stated that the example did not have an actual operating permit form, just the informational form for residents to complete. She suggested that the Village use the form Mr. Haas created, with any amendments, and on the back includes a few lines for "permit issued" or "permit denied" along with the date that the permit was issued, the date that the system will need to be checked again, and that the fee was paid. Chairman Kramper stated that it would be best to make things as easy as possible in the beginning, and if additional information is thought to be needed, add the correct questions to the form in later years. Chairman Kramper then asked the Commission if anyone had any objections to proceeding with the form that Mr. Haas created and if changes needed to be made they could be made in the future. The Commission agreed that they would like to proceed. Ms. Karney and Mr. Haas will put together a finalized form.

#### **4. Flint Creek Project**

Chairman Kramper explained to the Commission that they are to discuss the restoration work options for Phase I of the Flint Creek Project and then make a recommendation to the Board. The Village is trying to prevent the erosion and run off in the areas where buckthorn was cleared.

Chairman Kramper then asked the Commission to review the options and make any suggestions. He stated that his opinion was that something needed to be done to restore and stabilize the disturbed area and would suggest the minimal option given to them, which would include seed with cover crop. He stated that putting in additional trees, shrubberies, etc. was not necessary since most of the work will be done on private property and there is always the risk of having anything planted needing to be removed somewhere in the future. Ms. Andrew stated that if trees were planted, they would create a canopy which would not allow the cover crop underneath to grow properly. Vice Chairman Kalinowski stated that her suggestion would be to go with the minimum, native seed mix, but nothing else that wasn't there before. She also stated that it may be beneficial to only do restoration in a buffer zone, 10 – 20 feet, from the streambed outwards. Vice Chairman Kalinowski stated that during a conversation with Patsy Mortimer, FCWP, she was informed that there were many companies available who could do this work and more than one bid should be obtained.

Chairman Kramper asked for clarification on the difference between seed with cover crop and seed with native seed mix. Vice Chairman Kalinowski stated that seed with cover crop would be something that would come up and stabilize the soil for this year but it won't come back next year. Seed with native seed mix will be an annual that will stabilize the soil and hopefully the perennials will come back in the following year. The Commission stated that there would be more chances for success if using the seed with native seed mix. Chairman Kramper asked Mr. Herrmann, from the audience, his suggestions since he was a representative homeowner. Mr. Herrmann stated that he would suggest

intensively planting areas that the Village owns and hope that something gets established and spreads to surrounding areas.

Motion: Jackie Andrew moved that the Environmental and Health Commission recommend to use the moderate plan covercrop seed with native seed mix; but limit the area planted to a 20 -30 ft buffer zone on either side of the creek as necessary with a minimum of three bids obtained for the process; seconded by Vice Chairman Patty Kalinowski.

Discussion: There was some discussion.

Vote on Motion: The voice vote was unanimous.

Chairman Kramper declared the motion approved.

The Commission discussed making a second recommendation to the Board.

Motion: Jackie Andrew moved that the private landowners be given the opportunity to purchase the native seed mix for their own use at the Village price; seconded by Rob Haas.

Discussion: There was some discussion.

Vote on Motion: The voice vote was unanimous.

Chairman Kramper declared the motion approved.

## **5. Old/New Business**

The Commission reviewed the mosquito spraying activity information. Chairman Kramper stated that the Village has been spraying about every other week this year due to the weather.

There was no old business.

## **6. Adjournment**

Motion: Jackie Andrew moved the Meeting be adjourned; seconded by Vice Chairman Patty Kalinowski.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

At 8:10 p.m. Chairman Bruce Kramper declared the meeting adjourned.

These Minutes were approved at the Environmental and Health Commission Meeting held August 3, 2010.

ATTEST:

\_\_\_\_\_, Nicole Keiter, Deputy Village Clerk