

**MINUTES OF A "SPECIAL" MEETING OF
THE PARKS AND RECREATION COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD
TUESDAY, APRIL 30, 2013 AT
111 OLD BARRINGTON ROAD
NORTH BARRINGTON, IL**

1. Call to Order, Roll Call, Approve Minutes of April 1, 2013 Parks & Recreation Commission Meeting:

At 8:04 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Terri Wall, Jane Farrell,
Lisa Onyx
Absent: Lloyd Struttman
Also Present: David Grzeslo, 298 Lakeview
Nicole Keiter, Deputy Village Clerk

The Minutes from the April 1, 2013 Parks and Recreation Commission Meeting were made available to the Commission.

Motion: Vice Chairman Ann Kafka moved to approve the Minutes from the April 1, 2013 Parks and Recreation Commission Meeting; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the April 1, 2013 Parks & Recreation Commission Meeting approved and put on file.

2. Review Playground Timber Replacement Proposals

Chairman Ryan asked if everyone present had a chance to read through the three proposals for timber replacement at Eton Park. Newcastle Landscaping, Milieu Design LLC., and Sheetz Landscaping entered proposals for consideration. Chairman Ryan supplied the Commission with the criteria given to each company outlining the parameters for the proposal. It was noted that the top layer of timbers were the only ones included in all three proposals. Chairman Ryan stated that he was unsure if the bottom layer, beneath grade, were in decent condition or if they would need to be replaced as well. He stated that it wouldn't be known what condition they were in until the above ground portion was removed. Chairman Ryan then stated that each proposal included an estimate for at least two different materials; treated pine timbers and untreated cedar timbers. He stated to the Commission that he wasn't comfortable placing timbers treated with chemicals, one of them being arsenic, around a children's play area. The Commission agreed and decided to eliminate any line items containing treated red pine. Newcastle Landscaping included an estimate for plastic ties, and Sheetz Landscaping included an estimate for pressure treated rough red pine in addition to the treated/untreated option. The Commission agreed that they would prefer a real wood to be used above ground. Ms. Wall suggested that the plastic option be used below ground, if needed and if possible, since it will never rot. The Commission agreed that it would be something worth considering if the below grade timbers were rotted; however, no one was certain that it could be done and if it would be structurally sound.

Chairman Ryan stated that the other option is to remove all borders and simply mound the mulch around the play equipment. The Commission discussed the idea, but ultimately decided that they preferred borders.

The Commission examined the proposals from each company in respect to the untreated cedar options. There was some discussion. The Commission decided that all companies had good reputations and that the lowest bidder would receive the work.

Motion: Lisa Onyx moved to accept the proposal from Sheetz Landscaping for the replacement of existing timbers above ground with untreated timbers in the amount of \$10,800; there was no second.

It was then noted that the handwritten addition on the Newcastle proposal was incorrect. The Commission questioned what amount should be taken as correct. Chairman Ryan stated that the other two companies, Sheetz Landscaping and Milieu Design LLC, had been asked to clarify a few things prior to the meeting and felt that a phone call to Newcastle Landscaping for clarification would only be fair practice. Dave Myers, of Newcastle Landscaping, answered the phone and was put on speaker phone for the Commission. Chairman Ryan told Mr. Myers that they were contacting him because of an error in his proposal. Chairman Ryan stated that the figures detailing the untreated cedar costs had been calculated incorrectly. Chairman Ryan explained that the handwritten amount on the proposal stated the final cost to be \$12,594.00, but in adding all the figures they actually amounted to \$7,620.00. Mr. Myers stated that there was an addition error and that his proposal should have stated the total amount to be \$7,620. Chairman Ryan clarified that this was the price for removal of above ground timbers, replacement with approximately 90 new timbers in untreated cedar and the spikes to nail them together. Mr. Myers stated that it was correct. The Commission then asked how soon Newcastle Landscaping could begin the work. Mr. Myers stated it would be approximately two weeks before they could begin, and that the job should be completed in 2 or 3 days. The Commission thanked Mr. Myers for his time and ended the call. The Commission briefly discussed all of the proposals again.

Motion: Terri Wall moved to accept the proposal from Newcastle Landscaping for untreated cedars, labor, removal and installation at \$7,620; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on Motion

<u>By Roll Call:</u>	Ayes:	Chairman Pat Ryan, Jane Farrell, Lisa Onyx, Terri Wall
	Nays:	None
	Absent:	Lloyd Struttman
	Abstain:	Vice Chairman Ann Kafka

Chairman Pat Ryan declared the motion passed.

3. June 22 Concert, Mr. Big Stuff

Chairman Ryan stated that the group “Mr. Big Stuff” was only available for a performance in June and the date that worked best was June 22nd. The Commission did not have any objections to changing that date for the June event to the 22nd and was excited that “Mr. Big Stuff” could return. Chairman Ryan stated that the contract was identical to last year’s and that the group would be guaranteed \$750 regardless if the event was cancelled for weather related reasons. The Commission had no objections. The band will play from 6:00pm until 8:00pm.

4. August Event

Chairman Ryan stated that the Commission still wanted “Eleventh Hour” to perform a concert this summer, and had asked Vice Chairman Kafka to check their availability for the August concert. Vice Chairman Kafka stated that the band “Eleventh Hour” was confirmed for the August 24th concert and movie. The movie is yet to be determined.

Motion: Jane Farrell moved to approve payment for Eleventh Hour in the amount of \$1,500; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared motion approved.

Ms. Farrell will handle postcards for the events again this year. The summer postcard will be scheduled for mail towards the end of May.

5. Fall Festival

Vice Chairman Kafka stated that most things for Fall Fest can wait until a later date. The Commission discussed having Kraig Kenning for another year. Chairman Ryan stated that he would check with Mr. Kenning’s availability, but would like to offer him the same payment as last year.

Motion: Terri Wall moved to approve payment for Kraig Kenning in the amount of \$850; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared motion approved.

6. Winter Fest

Everything for winter fest has been taken care of at this time. Ms. Onyx had nothing further.

7. Ice Rink Liner

Chairman Ryan stated that the ice rink liner had been very problematic since its removal from Eton Park. It was unfolded in the Village Hall parking lot in an attempt to dry it before storage; however, due to weather conditions the liner was still damp when folded and put into storage. There were some minor cuts to it, and Chairman Ryan is unsure of its structural integrity.

8. Lining of Soccer Field

Chairman Ryan stated that Barrington Area Soccer Association (BASA) had lined the soccer field at Eton Park. He stated that the charges would be sent to the Village and would be approximately \$400-450. Chairman Ryan stated that the FOSSIL soccer team would maintain the lining for the remainder of the season.

9. Soccer Nets

Chairman Ryan stated that there are currently three soccer nets at Eton Park that had been moved and are not staked. Chairman Ryan reminded the Commission of Zach's Law which states that all soccer nets must be staked at all times. He also stated that the stakes were missing. Chairman Ryan stated that he would order new stakes, with some extra, that would attach to the nets. While not fail safe, it would hopefully deter anyone from removing the stakes from the nets. Chairman Ryan also told the Commission that there were stickers he could purchase for the soccer nets that would state the fact that the nets must be anchored at all times. The Commission liked both ideas and agreed that new stakes and stickers were needed.

10. Electrical Panel Testing

Chairman Ryan stated that he had intended to check the electrical panels at Eton Park, but did not have the key to the lock box. He stated that he would get the key and check the panels as soon as possible.

11. "No Child Left Inside" Sign – Removal

The Commission was in agreement that the "No Child Left Inside" sign was weathered and no longer aesthetically appealing. The Commission agreed to have the sign removed.

12. Old/New Business

Vice Chairman Kafka updated the Commission with news from the April 24th Village Board Meeting. She stated that the Village Board passed an Ordinance regarding the International Code Council's (ICC) Building Guidelines, Fire Code, and Sprinkler Code with the portion regarding the requirement of residential fire sprinklers installed in new construction tabled for 70 days. Vice Chairman Kafka stated that the zoning variance Mr. and Mrs. Allendorfer were requesting was approved in part. She stated that the addition to the house was approved; however, the detached garage was not approved. Vice Chairman Kafka updated the Commission regarding the Miller Road construction project and stated that it would most likely take place from June through November. Vice Chairman Kafka will no longer be a Village Trustee after the May Board meeting and requested that the Village Board keep options for an Eton Park Pavilion in their minds moving forward.

13. Adjournment

Motion: Terri Wall made a motion to adjourn the meeting; seconded by Jane Farrell.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 9:46 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission Meeting held June 3, 2013.

ATTEST:

Nicole Keiter, Deputy Village Clerk