

**MINUTES OF A “SPECIAL” MEETING OF
THE PARKS AND RECREATION COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD
TUESDAY, SEPTEMBER 18, 2012 AT
452 ETON ROAD
NORTH BARRINGTON, IL**

1. Call to Order, Roll Call, Approve Minutes of August 13, 2012 Parks & Recreation Commission “Special” Meeting:

At 7:37 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Terri Wall, Jane Farrell
Absent: Lloyd Struttman
Also Present: Nicole Keiter, Deputy Village Clerk

The Minutes from the August 13, 2012 Parks and Recreation Commission “Special” Meeting were made available to the Commission.

Motion: Lisa Onyx moved to approve the Minutes from the August 13, 2012 Parks and Recreation Commission “Special” Meeting; seconded by Vice Chairman Ann Kafka.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the August 13, 2012 Parks & Recreation Commission “Special” Meeting approved and put on file.

2. Fall Fest Planning

Vice Chairman Kafka informed the Commission that everything was falling into place with regards to the Fall Festival. She stated that she needs the most help finding volunteers. With the Fall Festival falling on the same weekend as the Columbus Day holiday, many of last year’s volunteers will be out of town. Vice Chairman Kafka asked the Commission to reach out to people they know who may be interested and also stated that the volunteer coordinator at Barrington High School has also been informed as well as the Montessori Children’s House of North Barrington.

Vice Chairman Kafka also stated that a final inventory of supplies needs to be taken in order to finalize a purchasing list. Vice Chairman Kafka will be meeting with Ms. Wall to conduct the inventory. The Commission is hoping for a coffee donation from Wynstone Country Club, which Vice Chairman Kafka will handle and a lemonade donation from Biltmore Country Club, which Ms. Wall will handle.

The Commission discussed individual’s duties as the fest approaches. The Commission will meet at 10:00 am on Saturday, October 6 for initial set up and then again at 9:00 am on Sunday, October 7 for final touches prior to the Festival. The Commission also asked that anyone using Eton Park during that weekend move their athletic practices to the far end of the park. These groups will be notified.

Village Forester Susan Allman expressed interest in potentially hanging the display price tags used at Arbor Day on some trees at Eton Park during Fall Fest. The Commission decided that the tags may be hard to see, as many of the trees are far back in the woods, and that the concept may be confusing. While they do not want the tags hung, they were not opposed to Ms. Allman having a table with information that she wants to share.

3. Winter Fest Planning

Ms. Onyx stated that most of the plans for Winter Fest have already been solidified. She stated that the candy canes should be delivered by the end of October and believes that a donation of coffee and hot chocolate should be obtained from Wynstone Country Club and Biltmore Country Club. Vice Chairman Kafka stated that she would handle a coffee donation from Wynstone, and Ms. Wall stated that she would handle a hot chocolate donation from Biltmore. The Commission is also interested in incorporating the Toys for Tots program again this year as it was very successful last year. Ms. Wall will be responsible for getting three Christmas trees for the event, of varying heights, that will be donated to families in need after the event. Any available Commission members will be asked to meet at 3:00 pm on Friday, December 7th for initial decorating and final preparations will be made Saturday morning prior to the event.

4. Park Maintenance

Chairman Ryan stated that there are some areas of the wood surrounding the playgrounds that are breaking away from their attachments and splitting. He asked the Commission if they agreed that he should get some quotes for repairing the damaged pieces and rail road ties. The Commission agreed that this is a safety hazard and quotes should be obtained. Chairman Ryan stated that he would obtain quotes to repair just the broken pieces as well as full replacement.

5. New/Old Business

Ms. Farrell suggested that a small shed built at Eton Park for temporary storage purposes may be a potential Eagle Scout Project. The Commission was worried about the wetness of the area, potential for vandalism, and what type of materials would be needed for this type of project to be done. The Commission also stated that because of these concerns they weren't sure the shed would get used to its fullest extent. The Commission agreed to think about the idea and re-discuss the topic at their next meeting.

6. Adjournment

Motion: Vice Chairman Ann Kafka made a motion to adjourn the meeting; seconded by Jane Farrell.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:55 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission "Special" Meeting held November 26, 2012.

ATTEST:

Nicole Keiter, Deputy Village Clerk