

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,  
APRIL 26, 2004 AT THE NORTH BARRINGTON VILLAGE HALL,  
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 8:15 P.M. President Starkey called the Meeting to order. The Clerk led the Pledge of Allegiance, and then called the roll:

Present: President Starkey, Trustees Bartlett, Parker, Forman, Peterson and  
Mazeski

Absent: Trustee McEnroe

Also Present: Kathy Nelander, Village Clerk

Judy Janus, Administrative Assistant

J.W. Braithwaite, Village Attorney

Al Stefan, Baxter & Woodman

Robert Nelander, 237 Beachview Lane

Bobbie Svacha, Village Treasurer

Barbara Benson, N. Crown Road, Barrington

Barbara Potter, 285 Biltmore Drive

Kathy Kubick, 115 Carriage Road

David Carlson, 283 Kimberly Road

Art Rice, 26999 W. Cuba Road

Lou Werderitch, Werd Construction

Pat Ryan, 404 Concord Lane

John & Cheri Sagehorn, 490 Randolph court

Timothy Forman, 239 Shady Lane

Thomas Vanderpoel, 1086 Camellia Place, Fox River Grove

II. Public Comment

Barbara Benson, N. Crown Road, Barrington, addressed the Board regarding the Community Unit School District 220's proposed property purchase on Old Barrington Road between Route 22 and Cuba Road. Ms. Benson explained that she is a member of BRUSA, an organization opposed to the proposed property purchase, and was in attendance with Art Rice, Cuba Township Trustee, and Tom Vanderpoel from Citizens for Conservation. She reminded the Board that she had addressed the Board at their March meeting, and was here to give an update on the proposed purchase by the school district. Ms. Benson explained that their group had recently submitted a list of ten alternate properties, most of which are in the northern area of the district, to the school district. She gave many reasons why the new school site should not be at the property on Old Barrington Road, including the lack of infrastructure, the cost of the property, and environmental concerns including nesting sandhill cranes, which fall under the

classification of either threatened or endangered, near the property.

David Carlson, 283 Kimberly Road addressed the Board, and explained that he recently purchased the home on the corner of Kimberly and Rugby Roads and was addressing the Board about a few issues. He explained that when Rugby Road was resurfaced in the fall of 2003, the shoulders were seeded, but all the seed had washed away and was very unsightly. He also mentioned stormwater issues in the area, which was also contributing to the area being washed away. Mr. Carlson expressed concerns about needing a zoning variance in order to put an addition on his home. He received comments from the President and Village Attorney as to the basis for requesting a variation.

III: Consent Agenda

Motion: On motion of Trustee Forman, seconded by Trustee Bartlett, the following agenda items were unanimously approved by a single omnibus vote:

- A. Approve the Minutes of Board Meeting, March 15, 2004
- B. Approve the April 26, 2004 Vouchers for payment of bills
- C. Approve the Treasurer's Reports for the 10th and 11th months of Fiscal Year 2004
- D. Volunteer Proclamation for Volunteer Week 2004
- E. Motion to adopt Resolution #2301 supporting continued funding for OSLAP & Natural Areas Grant Programs

Discussion: There was no discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Parker, Mazeski and Peterson, Starkey
President	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared the motion approved.

IV. Appointments/Resignations

Motion: On motion of Trustee Peterson, seconded by Trustee Bartlett, the following agenda items were unanimously approved by a single omnibus vote:

- A. Resolution #2302 appointing Judy Janus as Village Administrator
- B. Resolution #2303 appointing Judy Janus as Village Collector
- C. Resolution #2304 appointing Kathy Nelander as Administrative Assistant
- D. Resolution #2305 appointing Kathy Nelander as Village Clerk

- E. Resolution #2306 appointing Judy Janus & Kathy Nelander as Alternate SWALCO Directors
- F. Resolution #2307 appointing Sue Manko as Office Assistant
- G. Resolution #2308 appointing Sue Manko as Deputy Village Clerk
- H. Resolution #2309 appointing B&F Technical Services as Deputy Building Officer & Village Inspector
- I. Resolution #2310 appointing John Cifonelli as Vice Chair of the Zoning Board of Appeals
- J. Resolution #2311 appointing Carleen Kreider as Member of Zoning Board of Appeals

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Parker, Mazeski and Peterson  
 Nays: None  
 Absent: Trustee McEnroe  
 Abstain: None

President Starkey declared the motion approved.

V. Variations/Subdivisions/Code Amendments

- A. Ordinance #1032 Zoning Variation Ordinance regarding Sagehorn, 632 Signal Hill Road

President Starkey invited Zoning Board of Appeals Chairman Warren Nass to explain the variance request to the Board. Chairman Nass noted that all requirements had been met by the applicant and explained the variances to the code requested by Thomas and Cheri Sagehorn.

ZR-5-1(A): R-1 Residential Zoning District requires that each lot have an average width of at least 300 feet and a width of at least 200 feet at the front lot line. The subject property has an average width of approximately 140 feet and a width of 317.68 feet at the front lot line and is therefore non-conforming.

ZR-1-2(B) and

ZR-1-7(A,2): A non-conforming building or use shall not be expanded.  
 The subject property is non-conforming on account of the average lot width.

Chairman Nass explained that the property was located in the 5-acre zoning district on Signal Hill Road. He also noted that there were no objections from neighbors or Village Staff to the proposed addition. Chairman Nass explained that the Sagehorns were putting an addition on the east and west of the existing ranch home. Chairman Nass explained that the variance was needed because the lot was an odd size lot which made the calculation of the average width of the property a disproportionate number. He explained that the front portion of the lot is approximately 3 acres, but the 2-acre flag portion of the lot which extends to Grassy Lake is 85

feet in width by 1000 feet in length. He explained that if the back portion of the lot were not added into the calculation for average lot width, the variance would not have been required. Mr. Nass explained that there was no adverse effects on the neighbors and the Zoning Board of Appeals had unanimously recommended the approval of the Zoning Variation request, but that final plans would need to be submitted for permitting purposes.

President Starkey invited Mrs. Sagehorn to address the Board. Mrs. Sagehorn said that she had nothing further to add but would be happy to answer any questions from the Board. There were no questions from the Board. President Starkey noted that there were no neighbors who objected to the variance request.

Motion: Trustee Peterson moved to adopt Ordinance #1032 allowing Mr. & Mrs. Thomas Sagehorn to construct an addition and alterations to the home at 632 Signal Hill Road using the preliminary plans prepared by Muran-Nowak Architects, dated 2/24/04, and that final architectural drawings would be required for review and permitting purposes; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, Peterson and Parker
	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared Ordinance #1032 approved and put on file.

## VI. COMMISSION AND STAFF REPORTS

President Starkey stated that the following items were contained in the Trustee's packets and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

### A. Building Department Report (Kelly Rafferty - Rafferty Architects)

The Building and Zoning Department Activity Report was made available to the Board.

### B. Engineering Project Status Report (Al Stefan - Baxter & Woodman)

The Engineering Project Status Report was made available to the Board.

### C. Health & Sanitation Report (Natalie Karney - Land Technology)

The Health & Sanitation Monthly Report was made available to the Board.

D. Plan Commission Meeting Minutes (April 2004)

The Minutes of the Meeting were made available to the Board.

E. ZBA Minutes (April 2004)

The Minutes of the Meeting were made available to the Board.

F. The item was previously removed from the Agenda.

G. Parks & Recreation Commission Meeting (April 2004)

The Minutes of the Meeting were made available to the Board.

H. Finance Committee Meeting (April 2004)

The Minutes of the Meeting were made available to the Board.

I. Staff Meeting Minutes (April 2004)

The Minutes of the Meeting were made available to the Board.

VII. ADMINISTRATION

A. Village President's Report

The President's Report was made available to the Board. President Starkey asked that everyone plan on attending the Village's first Annual Meeting on Saturday, May 15th at 8:30 a.m. at the Biltmore Country Club. She explained that the meeting would offer the opportunity for all Board and Commission members to meet, learn about the history of North Barrington, the Fiscal Year 2005 budget, and upcoming goals. She noted that members of the Village Staff would also be in attendance.

President Starkey thanked Bob Nelander for re-working the Village's website and suggested the Board visit the site. President Starkey listed the various items available on the site, including the Village Code and Comprehensive Plan.

President Starkey gave an update on Comcast's service to residents on Scott Road, and said that the service should be installed not later than November 15, 2004.

B. Resolution #2322 regarding proposed development of 65 acre parcel by CUSD220

President Starkey explained that the School District had planned on attending the Board

meeting, but that time and regular School Board meeting schedule conflicts forced a cancellation. President Starkey read a letter into the record on request from Deb Etzel, Barrington CUSD 220 School Board President (see attached).

Trustee Forman explained that she had attended a round table discussion hosted by CUSD 220 and one of the biggest concerns discussed was the growing population of middle school age children in the District. Trustee Forman reported that according to the School District, there are 4 mobile rooms at Station Campus, and Prairie Campus was filled to capacity with no available space for mobile rooms. Trustee Forman explained that the School District did not feel that the enrollment would level off, but continue to grow. She said that the District may put a referendum on the ballot in November. There was lengthy discussion about the proposed site on Old Barrington Road.

Both the Resolution passed by Cuba Township, as well as a draft resolution were made available to the Board. President Starkey explained that Cuba Township had passed a resolution opposing CUSD 220's purchase of the site off Old Barrington Road. President Starkey explained that a resolution had been drafted for the Village Board's use, but with language that was not as strong as the Township's. President Starkey explained that the draft resolution stated that the school facilities were out of character with the residential neighborhood, would increase traffic and effect other road issues, as well as have environmental impact. President Starkey asked for direction from the Board. After some discussion, it was the consensus of the Board that the Village's resolution should also contain specific reasons why the site was not appropriate and include a suggested direction for the School District.

Motion: Trustee Parker moved to approve Resolution #2322 as amended; seconded by Trustee Peterson.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, Peterson and Parker
	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared Resolution #2322 approved and put on file. President Starkey said that a copy of the Resolution would be forwarded to Cuba Township, CUSD 220, BRUSA, as well as Lake County Board representative Steve Mountsier.

C. Barrington/North Barrington Intergovernmental Agreement (tabled)

President Starkey said that the topic would remain tabled.

D. Motion to approve Fiscal Year 2005 Budget

The Fiscal Year 2005 Budget was made available to the Board. President Starkey referred to the Finance Committee Meeting Minutes that the proposed budget was recommended for approval by the Village Board. President Starkey explained that the budget had changed since the Finance Committee had met, with an extra \$15,000 added to the Building Department budget to cover inspection costs. President Starkey outlined the proposed budget. There was further discussion.

Motion: Trustee Peterson moved to approve the Fiscal Year 2005 Budget as proposed; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, Peterson, and Parker, President Starkey
	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared the motion approved.

#### E. Motion to Update Impact Fee Ordinance

President Starkey explained that there are slight modifications that need to be made over time to the Impact Fee Ordinance, specifically the cost of land. President Starkey explained that the Village Attorney was currently reviewing the document, and it was not available at this time.

Motion: Trustee Parker moved to table the matter; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved and the topic tabled.

#### F. Run Through the Woods - Race Director

President Starkey reminded the Board about their previous decision not to pay a race director for the 2004 Run Through the Woods, but suggested that the Commission secure a volunteer for the position. President Starkey explained that Parks & Recreation members Kathy Kubick and Bob Wulff were in the audience to address the Board. Bob Wulff explained that both he and Kathy Kubick had been members of the Parks & Recreation Commission for the past 5 years. Mr. Wulff explained that originally, he and Kathy were going to address the Board about the need for a paid race director in order to successfully run the event. He explained that now, the Commission felt that their energies and monies could be spent in better ways, for instance,

concerts in the park, to better serve the majority of Village residents. Mr. Wulff outlined the Commission's accomplishments including the Fall Festival, and summer camps run in conjunction with the Foglia YMCA. Mr. Wulff explained that the number of residents participating in the run had declined over the years, and the Commission was looking for feedback and advice from the Board. Mr. Wulff explained that if the race were to move forward, it would require a paid race director in order to stay on top of things and preserve the continuity of the event. He explained that hundreds of hours are involved with the running of the event.

Kathy Kubick explained that she has always felt that the run was too much for a commission to take on; that the work involved is something that a park district would be better equipped to handle. Ms. Kubick said that the Run was a tremendous amount of work, and it was the consensus of the Commission that they were ready to move on and explore other areas. There was further discussion.

Trustee Parker said that he felt it was the Board's responsibility to give direction to the Parks & Recreation Commission, but also to allow the Commission to spend time on what they would like to do, rather than what the board thinks they should do. Trustee Parker said that he felt that the objective of the Parks Commission was not only to get people involved but provide events that involve the majority of the residents. There was further discussion.

Motion: Trustee Peterson moved that the Parks & Recreation Commission decide what programs that they would like to offer for Village residents using their budget for Fiscal Year 2005 and to return to the Board with their recommendations; seconded by Trustee Parker.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, Peterson and Parker
	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared the motion approved. President Starkey thanked the Parks & Recreation for all their work.

#### G. Stormwater Management Update

President Starkey asked Environmental & Health Commission member Barb Potter about the recently completed Ted Gray & Associates report for Flint Creek. Barb Potter explained that she had just received the report, as had the Board, and had not had a chance to review it. She explained that Ted Gray would be in attendance at the next Environmental & Health Commission meeting, which had been changed to May 13, 2004, for a brief on the report, and invited the Board to attend.

#### H. Motion to authorize Environmental & Health Commission expenditure for funds for

drainage projects, \$8000 for Arrowhead Lane improvements

President Starkey explained that the Environmental & Health Commission was recommending the expenditure of not to exceed \$8,000 for stormwater improvements for Arrowhead Lane. Trustee Peterson explained that Village Engineers Baxter & Woodman had provided recommendations to remedy the situation. Trustee Peterson explained that a culvert under the road had collapsed which had not only created a large, 2 foot diameter pothole in the road, but also flooding in the area. Trustee Petersen said that the cost to repair the road and replace the culvert was estimated at \$6000. Trustee Peterson also explained that there were other drainage issues on Arrowhead Lane, besides the collapsed culvert, and Baxter and Woodman had suggested conducting a survey of the existing culvert, including the upstream and downstream channels, in order to manage the stormwater now, and with future development in mind. The estimated cost for this survey would be \$2000. There was further discussion and questions for Village Engineer Al Stefan.

Motion: Trustee Forman moved to approve the recommendation of the Environmental and Health Commission to move forward with the work on Arrowhead Lane in an amount not to exceed \$8000; seconded by Trustee Bartlett.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Mazeski, Peterson and Parker, President Starkey
	Nays:	None
	Absent:	Trustee McEnroe
	Abstain:	None

President Starkey declared the motion approved.

I. Ethics Ordinance (tabled)

The topic remained tabled.

J. Motion to transfer \$56,000 out of Roads to the Road & Bridge account

President Starkey asked Village Treasurer Roberta Svacha to explain why the funds needed to be transferred. Ms. Svacha explained that the Village had spent \$86,000 on snowplowing, but had not spent the \$56,000 budgeted for the Road program. She said she was asking that \$56,000 of winter road maintenance expenditures from the Regular Road Fund be transferred to the Road & Bridge Fund.

Motion: Trustee Peterson moved to transfer \$56,000 from the Regular Road Fund to the Road & Bridge Fund; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, Mazeski, Peterson and Parker,  
President Starkey  
Nays: None  
Absent: Trustee McEnroe  
Abstain: None

President Starkey declared the motion approved.

K. Motion to authorize Biltmore Country Club to host fireworks display on Friday,  
June 25, 2004

President Starkey explained that this was the yearly request from Biltmore Country Club for their holiday fireworks display. Trustee Forman said that in the past there have been complaints from neighbors adjacent to the Club about firework debris in yards and on roofs. After some discussion, the Board decided that if a neighbor so requested, Biltmore Country Club would be required to clean up any debris resulting from the fireworks display.

Motion: Trustee Forman moved to authorize Biltmore Country Club to host a fireworks display on June 25, 2004 after the proper Certificate of Insurance for \$4,000,000 was on file with the Village, and that appropriate residential cleanup, if requested, be provided following the event; seconded by Trustee Mazeski.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

L. Motion to authorize Biltmore Country Club to host a "Beach Party" including  
bonfire/music on Saturday, July 24, 2004

Trustee Forman said that she had concerns about the proposed Beach Party and the Club's septic issues. She asked that the holding tank be pumped before and after the party to alleviate the concern of overflow and run off into Honey Lake. There was also discussion about parking, and after some discussion decided that there would be no parking allowed on the street in the vicinity of the beach and pool house the day of the party. There was further discussion.

Motion: Trustee Forman moved to authorize Biltmore Country Club to host a Beach Party on Saturday, July 24, 2004 with the stipulations that the holding tank at the beach house is pumped before and after the party and that there be no parking allowed on the street; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

M. Motion to authorize Wynstone Golf Club to host fireworks display on Sunday,  
July 4, 2004

President Starkey explained that this was the yearly request from Wynstone Golf Club for their holiday fireworks display.

Motion: Trustee Forman moved to authorize Wynstone Golf Club to host a fireworks display on June 25, 2004 after the proper Certificate of Insurance for \$4,000,000 was on file with the Village; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

VIII. Reports by Board of Trustees

A. Trustee Craig Parker

Trustee Parker had nothing to report.

B. Trustee Kimberly Forman

Trustee Forman reported on a League of Women Voters program on Water Resources and the Impact of Development held at the Barrington Area Library. She explained that the discussion focused on the water table in the area, and that the water table is threatened due to the aquifer being overused. Trustee Forman said that the program also discussed different types of resources, grants, and seminars which are available to the area Villages.

Trustee Forman reminded the Board that the Police contract was due to expire in December of 2004. President Starkey explained that the Village is in a contract with the Village of Lake Barrington, but that Lake Barrington was looking into the possibility of using the Tower Lakes police department. Trustee Parker explained that he had been involved in the negotiations for the current contract, and suggested Lake Barrington be contacted as soon as possible to determine what they were planning regarding police services. President Starkey explained that typically two members of the Board negotiate these contracts and that, in the past, it has been the Village President as well as a Trustee. It was determined that Trustees Forman and Parker would work on the next police contract. There was lengthy discussion.

Motion: Trustee Forman moved that the Village policy decision is to continue to use the services of the Lake County Sheriff's Police and to pursue securing another contract; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

Trustee Forman also noted that there was going to be a Fire Station Open House on July 17, 2004, from 11 a.m. to 2 p.m. and that information would follow.

C. Trustee Dave Peterson

Trustee Peterson had nothing to report.

D. Trustee Jack McEnroe

Trustee McEnroe was absent.

E. Trustee Sidney Bartlett

Trustee Bartlett asked about a house being constructed at the bend of Kimberly Road, and the possibility of resurrecting discussions about a steep slope ordinance at the Plan Commission level. President Starkey explained that the Environmental Commission had discussed the topic at their recent meeting and had referred the topic to the Plan Commission for review.

IX. CLOSED SESSION.

The closed session was held earlier at a Special Meeting.

X. OLD BUSINESS

There was no old business to discuss.

XI. NEW BUSINESS

There was no new business to discuss.

XII. ADJOURNMENT

There being no further business to come before the Board, Trustee Peterson moved to adjourn the meeting; seconded by Trustee Bartlett.

The voice vote was unanimous in favor.

At 10:00 p.m. President Starkey declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held May 24, 2004.

Attest: \_\_\_\_\_

Kathy Nelander, Village Clerk

4/26/04 - Page 12 of 12