

MINUTES OF THE NORTH BARRINGTON PLAN COMMISSION MEETING WHICH WAS HELD AUGUST 11, 2003 AT THE NORTH BARRINGTON VILLAGE HALL, 111 OLD BARRINGTON ROAD, IN SAID VILLAGE

1. Call to Order & Roll Call

At 7:05 P.M. Chairman Bartlett called the meeting to order and the Village Clerk called the roll:

James Present: Sidney Bartlett, Martin Pais, Terry Banach, Gery Herrmann, Archer, Denis Taillon, Eleanor McDonnell, Daniel Nass  
Absent: None  
Also Present: Kathy Nelander, Village Clerk  
Don Klein, Plan Commission Advisor

2. Approve Minutes - Plan Commission Meeting, July 14, 2003

The Minutes of the Meeting were made available to the Commission. There were some suggested changes to the Minutes.

Motion: Martin Pais moved that the Minutes of the July 14, 2003 Plan Commission Meeting be approved as amended; seconded by Terry Banach.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

Chairman Bartlett declared the Minutes of the July 14, 2003 Plan Commission Meeting approved and put on file.

3. Items for discussion on Comprehensive Plan as per letter sent

Chairman Bartlett had previously assigned the members of the Plan Commission to compare the draft comprehensive plan to the 1998 version of North Barrington's Comprehensive Plan; in particular the section relating to Residential Neighborhoods and Housing area. There was lengthy discussion on how the 1998 version was more effective by utilizing 5 planning units for discussion. It was also mentioned that future annexations were not addressed in the section. Due to the many inconsistencies in the draft version, Chairman Bartlett with Commission members Dan Nass and Eleanor McDonnell decided to rewrite the section at a separate meeting. This re-worked portion would then go to Don Klein for his review, and subsequently back to the Commission for presentation at the next, regularly scheduled meeting.

There was also discussion about including all of the Village's various boundary agreements in the introduction portion of the plan. It was decided that Don Klein would incorporate these boundary agreements into the plan for review at the next meeting. Don Klein noted that he would have his Appendix portion of the plan ready for the next meeting.

#### 4. Timetable for Comprehensive Plan

The Commission questioned how to move forward with the draft plan, once it was completed. Chairman Bartlett assigned Denis Taillon and Jim Archer to find out the recommended procedure for bringing the draft to the Village Board; did it require a public hearing, etc.

#### 5. Introduction and Discussion of letter to Board regarding Comprehensive Plan Update

Chairman Bartlett had prepared a draft letter to the Board giving an explanation and time line for the work that had been done. There was lengthy discussion on what should be included in the letter, including referencing the Vision and Mission Statement and that the Commission had solicited input from Village Staff, as well as other Village Boards and Commissions. The fact that the Commission had referred to other Villages comprehensive plans; villages with similarities to the Village of North Barrington, was also to be included in the letter. Portions of the Preface of the 1998 Comprehensive Plan were suggested to be included. Vice Chairman Martin Pais agreed to incorporate the requested information into the draft letter for further discussion at the next meeting.

#### 6. Work Plan for updating Sign Ordinance

Vice Chairman Pais gave some background information on the Sign Ordinance. He explained that the Sign Ordinance had previously been modified to include portions of the Route 12 Corridor Planning Council Sign Guidelines for Corridor Development. Vice Chair Pais said that there were still some portions of the Ordinance that needed to be looked at, and he assigned individual Commission members to study portions of the Route 12 Corridor Planning Council Sign Guidelines for Corridor Development and determine if there was a correlating section within the Village's Ordinance, and if so, did it need to be enhanced with more information. Also, if there was not a correlating section, should one be included.

Assignments are as follows:

Pages 3, 5, 7, 8, 9 (Qualitative, Quantitative, Colors) - Terry Banach

Pages 10, 11, 12 (Materials, Lighting) - Gery Herrmann

Pages, 13, 14, 21-31 (Composition, height, sign size) - Martin Pais

Pages 15-17 (Integration) - Denis Taillon

Pages 18-20 (Prohibited signs) - Jim Archer

#### 7. Old/New Business

Chairman Bartlett reported to the Commission on a recent annexation/subdivision proposal from a property owner who was interested in annexing into the Village and changing the zoning from 5 acre to 2 acre zoning.

8. Adjournment

Motion: Daniel Nass moved the Meeting be adjourned; seconded by Martin Pais.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

At 8:45 P.M. Chairman Bartlett declared the Meeting adjourned.

These Minutes were approved at the Plan Commission Meeting held 9/8/03.

ATTEST:

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Kathy Nelander, Village Clerk

Plan Commission 8/11/03

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