

**MINUTES OF A “SPECIAL” MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD WEDNESDAY, AUGUST 17,
2011 AT 452 ETON DRIVE IN NORTH BARRINGTON**

1. Call to Order, Roll Call, Approve Minutes of July 6, 2011 Parks & Recreation Commission “Special” Meeting:

At 7:37 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lloyd Struttman, Lisa Onyx, Wayne Onyx
Absent: Jane Farrell, Gillan Hampton
Also Present: Nicole Keiter, Deputy Village Clerk

The Minutes from the July 6, 2011 Parks and Recreation Commission “Special” Meeting were made available to the Commission.

Motion: Wayne Onyx moved to approve the Minutes from the July 6, 2011 Parks and Recreation Commission “Special” Meeting; seconded by Lisa Onyx.

Discussion: There was no discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the July 6, 2011 Parks & Recreation Commission “Special” Meeting approved and put on file.

2. Park Usage Guidelines

Chairman Ryan stated that he had some concerns regarding a lacrosse camp that was to occur at Eton Park. In the past the lacrosse coach from Barrington High School has requested to use the field at Eton Park for a couple days at a time for practice purposes. This year, without a clear statement of intention, it was discovered that two of the dates requested for the lacrosse team were actually a large clinic-type happening. Upon further research, Chairman Ryan discovered that the clinic was widely advertised on many lacrosse websites and that there was also a fee of \$150 per participant. Chairman Ryan said that while there wasn’t an issue stemming from this event, it was not the intent of the Parks and Recreation Commission to have events like this at Eton Park. Furthermore, Chairman Ryan stated that he would like to see the application form for use of the park to be changed in order to gain more information from those requesting to use the park. The resident’s address and signature should be added to the form and all non-residents would have to appear before the Parks and Recreation Commission before they are granted use of the field. A new form will be drafted and brought to the next meeting.

Mr. Struttman suggested that the Commission consider requesting insurance information from each organization using the park. The Commission supported the idea but was unsure of how to implement it. Chairman Ryan stated that the Village was in the process of creating a new event ordinance and questioned how it would pertain to events like soccer practices, etc. at the park as well as events that

were sponsored by the Parks and Recreation Commission. He stated that he would do some research into the new ordinance.

3. Park Structure Review – Brian Allendorfer

The Commission gathered three quotes from various builders regarding a park structure. The structure that the Commission requested quotes on is 30 X 60 feet. A few years ago the Commission had asked a company called Vermont Timber Works to create a quote on the same structure for them. Vermont Timber Works has done other projects in the area such as Barrington’s Citizens Park. Vermont Timber Works stated that it would take approximately 2-3 months to manufacture the frame for the structure and deliver it to Eton Park. The price quoted for the timber frame with crane and erection was \$98,380 and the price quoted for the timber frame with a sit supervisor was \$77,180. This quote does not include the cost of a concrete slab, column footings, roof, electricity or lighting. The Commission noted that the quoted prices were up about \$25,000 from two years ago.

If the Commission decided not to use the Vermont Timber Works company for complete building and erection of the structure another option would be for them to deliver the framework and have a local business erect the structure. Mr. Brian Allendorfer was contacted to create a quote based on this option. Mr. Allendorfer is a North Barrington resident and owns B. Allendorfer Construction Services. Mr. Allendorfer was unable to attend the Parks and Recreation Commission Meeting as planned. His quote for the construction of the structure was \$72,125. This includes excavation, the concrete slab, column footings, steel base boots, assembly and installation of the framework provided by Vermont Timber Works, roof work, and removal of any debris resulting from this process. Therefore, the total cost of the structure would be approximately \$137,125 (the \$65,000 framework/delivery price from Vermont Timber Works + the \$72,125 for installation, etc. from B. Allendorfer).

A third quote, from Tuscan Builders, was also obtained. This quote includes excavation, the concrete slab, installation of the framework provided by Vermont Timber Works, roofing, electrical (lights), and stain. The quote from Tuscan Builders was approximately \$65,400, bringing their total cost to approximately \$130,400 (the \$65,000 framework/delivery price from Vermont Timber Works + the \$65,400 for installation, etc. from Tuscan Builders).

The Commission discussed the possibility of building the structure from scratch with a local company handling everything and if it would be less expensive. The Commission stated that they would need architects, engineers, etc. for the project and would look into the possible costs if the Village Board was interested in the project. The Commission did not want to continue getting quotes and doing research if the Board was not interested.

4. Discussion of Remaining Events

August 20 – Concert and Movie – A text reminder for this event will be sent to residents on the Thursday before the event. Chairman Ryan stated that he has the electrical box keys for the event. Vice Chairman Kafka stated that she has extension cords, garbage cans, the Monsters Inc. movie as well as some “shorts” that can be played prior to the movie. Mr. Onyx stated that he would check with Ms. Farrell to see if she had an extra copy of Monsters Inc. as well as any “shorts.” Vice Chairman Kafka will pick up the movie screen and all necessary items that accompany it from Taylor Rental on the Friday prior to the event. Chairman Ryan and Mr. Onyx will conduct clean up the day after the event.

August 27 – Concert – Chairman Ryan stated that he would keep the power keys and extension cords for this event. Everything has been taken care of for this event since this will be the rescheduled date of the event originally rained out July 23rd. Chairman Ryan will ask Ms. Hampton if she can conduct clean up the day after the event.

5. Fall Festival

Vice Chairman Kafka requested bids from a few different companies this year before booking all of the necessities for Fall Fest (i.e. tables, chairs, tents, etc.). Taylor Rental offered a 10% discount off the total price. Rental Max will be able to beat Taylor Rental's bid by \$300. The only difference between the two companies is the type of tents that they provide. In past years the Commission has used Taylor Rental which uses frame poled tents (tents where the poles go around the exterior edges). Rental Max uses three center poles for their tents. The Commission decided to try the tents from Rental Max. Rental Max will also be able to set up the tents, tables, and chairs on Friday giving the Commission more flexibility with setting up for the Fall Festival. Rental Max will also deliver all machines to Ann's house and pick them up from there for no additional charge.

Vice Chairman Kafka asked all Commission members to start working on finding volunteers for Fall Fest. She stated that the most important information to get from potential volunteers will be their phone numbers and email addresses. Vice Chairman Kafka also stated that Bella Luke's, Foley's Farm, Patyk Farm, Patch 22, and Craig Kenning were all confirmed for Fall Fest. She stated that she was still working on confirming the pumpkins that were sold at a low cost last year.

The Commission decided that cookies would be a good addition to the food this year. Root Beer, Cider, Lemonade, and Coffee will also be provided depending on the weather and which drinks fit best with the temperatures expected. Ms. Farrel, Ms. Onyx, and Ms. Hampton will be in charge of the decorations.

6. New/Old Business

December 10 – Winter Fest – Ms. Onyx stated that it was time to order candy canes for the winter fest. The Commission decided that they wanted to do three cases this year, but try different flavors than last year. The Commission agreed on one case of peppermint candy canes, one case of cherry filled candy canes, and one case of assorted filled candy canes. The candy canes will be delivered to the Village on October 31st.

Motion: Lisa Onyx moved that the Parks and Recreation Commission vote to allocate an amount of money for the candy canes in an amount not to exceed \$300; seconded by Vice Chairman Ann Kafka.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lloyd Struttman, Lisa Onyx, Wayne Onyx

Nayes: None

Absent: Jane Farrell, Gillan Hampton

Abstain: None

Chairman Pat Ryan declared the motion approved.

7. Adjournment

Motion: Wayne Onyx made a motion to adjourn the meeting; seconded by Lisa Onyx.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 9:03 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission "Special" Meeting held September 7, 2011.

ATTEST:

Nicole Keiter, Deputy Village Clerk