

VILLAGE OF NORTH BARRINGTON
PERMIT APPLICATION REQUIREMENTS

**BUILDING ADDITONS, WOOD DECKS,
SWIMMING POOLS, GARAGES, ETC.**
(WYNSTONE SITES)

- ❑ **Application Fee:**
A \$50.00 non-refundable application filing fee shall be paid at the time of application. The application fee will be applied to the total building permit fees due at the time of permit issuance.
- ❑ **Building Permit Application Form:**
One (1) completed and signed copy of the Village of North Barrington Building Permit Application Form.
- ❑ **Plat of Survey:**
Three (3) copies of a “Spotted” Plat of Survey of the property showing all existing buildings and structures on the property. Plat of Survey shall have been prepared by a Licensed Illinois Land Surveyor.
- ❑ **Site Plan:**
Five (5) copies of a site plan showing the location of the proposed construction, all existing buildings and structures, driveway, etc. Existing and proposed topography should be provided if it will be changed.
- ❑ **Tree Survey and Tree Preservation Plan:**
Five (5) copies of a tree survey and tree preservation plan prepared in accordance with Village Ordinance No. 861. Tree Survey shall indicate the location, size, species and condition of all Protected Trees. Tree Preservation Plan shall indicate the methods which are to be used to preserve existing Protected Trees during construction.
- ❑ **Architectural Drawings:**
Three (3) copies of the architectural drawing showing in sufficient detail that the nature and extent of the work proposed will be in compliance with all applicable Codes and Ordinances. Unless specifically waived or directed otherwise by the Building & Zoning Officer, all construction drawings shall be prepared, signed, certified and sealed by a Licensed Illinois Architect or Structural Engineer.
- ❑ **Wynstone Architectural Approval Letter:**
Subdivision approval from the Wynstone Property Owner’s Association must be obtained in writing prior to submitting a building permit application to the Village. Permit applications will not be accepted or reviewed until final approval has been granted by Wynstone and submitted to the Village.