

VILLAGE OF NORTH BARRINGTON
PERMIT APPLICATION REQUIREMENTS

FENCES AND STORAGE SHEDS
(NON-WYNSTONE SITES)

- ❑ **Application Fee:**
A \$50.00 non-refundable application filing fee shall be paid at the time of application. The application fee will be applied to the total building permit fees due at the time of permit issuance.
- ❑ **Building Permit Application Form:**
One (1) completed and signed copy of the Village of North Barrington Building Permit Application Form.
- ❑ **Plat of Survey/Site Plan:**
Three (3) copies of a “Spotted” Plat of Survey of the property showing all existing buildings and structures on the Property. Plat of Survey shall have been prepared by a Licensed Illinois Land Surveyor. Indicate and dimension to the proposed location of the fence or shed on the Plats of Survey. Also indicate the approximate location of the septic system components.
- ❑ **Construction Drawings:**
Three (3) copies of construction drawings or brochures showing in sufficient detail the nature and extent of the work proposed.
- ❑ **Tree Survey and Tree Preservation Plan:**
Five (5) copies of a tree survey and tree preservation plan prepared in accordance with Village Ordinance No. 861. Tree Survey shall indicate the location, size, species and condition of all Protected Trees. Tree Preservation Plan shall indicate the methods which are to be used to preserve existing Protected Trees during construction.
- ❑ **Septic System Documents:**
 - “As-built” Septic System Drawing.
 - Lake County Health Department Approval: The Lake County Health Department must review **ALL** additions and alterations for possible encroachment into the required setbacks from septic systems (i.e. room additions, garages, pools, decks, driveways, sheds, etc.) or which may increase water usage (i.e. additional bedrooms or plumbing fixtures, etc.). It is the responsibility of the permit applicant to submit the necessary documents to Lake County has no objection to the proposed construction; please furnish a copy of the Property Alteration review letter to the Village of North Barrington. If you have any questions regarding requests for “Property Alteration” reviews and/or submission requirements please contact them at the following location:

Lake County Health Department, Division of Environmental Health
118 S. Main Street
Wauconda, IL 60084 Telephone: (847) 526-1125

- ❑ **Subdivision Architectural Approval Letter:**
In certain subdivisions, the Recorded Plat of Subdivision or Declaration of Conditions, Covenants & Restrictions contain language that establishes a subdivision architectural review and approval process. It is the permit applicant’s responsibility to contact the appropriate Homeowner’s Association in order to obtain this approval. Subdivision approval (when required) must be obtained in writing prior to submitting a building permit application to the Village. Permit applications will not be reviewed or acted upon until final approval has been granted by the subdivision and written confirmation submitted to the Village. The Village has been made aware of the fact that the following subdivisions have established a procedure for architectural review and approval: Christopher Pines, Oaksbury, East Oaksbury and Brookforest.