

VILLAGE OF NORTH BARRINGTON
PERMIT APPLICATION REQUIREMENTS

NEW HOUSE CONSTRUCTION
(NON-WYNSTONE SITES)

- ❑ **Application Fee:**
A \$2000.00 non-refundable application filing fee shall be paid at the time of application. The application fee will be applied to the total building permit fees due at the time of permit issuance.
- ❑ **Building Permit Application Form:**
One (1) completed and signed copy of the Village of North Barrington Building Permit Application Form.
- ❑ **Watershed Development Permit Application Form:**
One (1) completed and signed copy of the Watershed Development Permit Application Form. Form must be signed by both the property owner and the professional engineer that prepared the site/septic system design drawing.
- ❑ **Plat of Survey:**
Three (3) copies of a Plat of Survey of the property prepared by a Licensed Illinois Land Surveyor.
- ❑ **Architectural Drawings:**
Three (3) copies of the architectural drawing showing in sufficient detail that the nature and extent of the work proposed will be in compliance with all applicable Codes and Ordinances. All architectural drawings for new construction shall be prepared, signed, certified and sealed by a Licensed Illinois Architect.
- ❑ **Tree Survey and Tree Preservation Plan:**
Five (5) copies of a tree survey and tree preservation plan prepared in accordance with Village Ordinance No. 861. Tree Survey shall indicate the location, size, species and condition of all Protected Trees. Tree Preservation Plan shall indicate the methods which are to be used to preserve existing Protected Trees during construction.
- ❑ **Septic System Design Drawings and Data:**
The Village of North Barrington and the Lake County Health Department have concurrent jurisdiction over the design and construction of septic systems. Therefore, both jurisdictions must review and approve all proposed construction plans before a building permit can be issued by the Village. In such cases, the more restrictive Code and Ordinance requirements of the Village shall govern the design and installation of septic systems. It is the responsibility of the permit applicant to make a separate application to the Lake County Health Department in order to secure approval and/or permit before a permit can or will be issued by the Village.
 - Five (5) copies of the septic system design drawings and all supplemental information showing in sufficient detail that the nature and extent of the work proposed will be in compliance with all applicable Codes and Ordinances. All septic design drawings shall be prepared, signed, certified and sealed by an Illinois Licensed Professional Engineer.
 - One (1) copy of percolation test results & soil boring data prepared by the same Illinois Licensed Professional Engineer that prepared the septic design drawing.
 - Lake County Health Department Permit documents (when received): When issued by the County, the permit applicant shall submit to the Village **ALL COPIES** of the approved permit forms, plans and documents received from the L.C.H.D. for our final review and approval. The proper copies of these documents will be returned to the applicant when the building permit is issued by the Village.
- ❑ **Subdivision Architectural Approval:**
In certain subdivisions, the Recorded Plat of Subdivision or Declaration of Conditions, Covenants & Restrictions contain language that establishes a subdivision architectural review and approval process. It is the permit applicant's responsibility to contact the appropriate Homeowner's Association in order to obtain this approval. Subdivision approval (when required) must be obtained in writing prior to submitting a building permit application to the Village. Permit applications will not be reviewed or acted upon until final approval has been granted by the subdivision and written confirmation submitted to the Village.