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VILLAGE OF NORTH BARRINGTON
PRESIDENT AND BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY MAY 21, 2025

Call to Order

The meeting was called to order at 7:06 p.m.

Roll Call

Roll Call was answered by Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell. Trustees Morrow, Pais and Vandenberg were absent.

Also present was Judge Michael J. Nerheim, Village Attorney Bryan Winter, Steve Kahn, Linda Aylward, Gerry Aylward, John Beissel from Robinson Engineering, Jacob Wellbank from Robinson Engineering, Barry Stuedemann from CivilTech Engineering, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

Pledge of Allegiance

Judge Michael J. Nerheim led the Pledge of Allegiance.

Public Comment

None.

Village Attorney Bryan Winter explained the voting process this evening due to the absence of three Trustees. President Sweet McDonnell will be voting this evening.

Approval of Minutes Special Village Board Meeting Minutes from April 16, 2025.

Motion by Trustee Creviston and seconded by Trustee Kelleher to approve the Village Board Meeting Minutes of the Special Board Meeting April 16, 2025. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Approval of Minutes Village Board Meeting Minutes from April 16, 2025.

Motion by Trustee Mignano and seconded by Trustee Creviston to approve the Village Board Meeting Minutes of the Special Board Meeting April 16, 2025. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Treasurers Report

April Treasurer's Report for FYE 2025.

Village Administrator Lobaito gave a high-level presentation and stated that revenues for FYE 2025 exceeded the budgeted amount, and expenditures were less than the budgeted amount for FYE 2025.

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Motion by Trustee Creviston and seconded by Trustee Kelleher to approve the April Treasurer's Report for FYE 2025. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Administration of the Oath of Office for Newly Elected Officials by Judge Michael G. Nerheim.

A. Trustee Sarah Creviston

Judge Nerheim swore in Sarah Creviston as Trustee of the Village of North Barrington. President Sweet McDonnell thanked Trustee Creviston for her service to the Village.

B. Trustee Robin Kelleher

Judge Nerheim swore in Robin Kelleher as Trustee of the Village of North Barrington. President Sweet McDonnell thanked Trustee Kelleher for her service to the Village.

C. Trustee Rick Mignano

Judge Nerheim swore in Rick Mignano as Trustee of the Village of North Barrington. President Sweet McDonnell thanked Trustee Mignano for his service to the Village.

Roll Call of Newly Seated Board

Roll Call was answered by Trustees Creviston, Kelleher, and Mignano.

Action Items

8.A. Motion to adopt a Resolution appointing Steve Kahn as Chairperson of the Environmental and Health Commission.

Motion by Trustee Mignano and seconded by Trustee Kelleher to adopt a Resolution appointing Steve Kahn as Chairperson of the Environmental and Health Commission. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

President Sweet McDonnell administered the Oath of Office to Steve Kahn as Chairperson of the Environmental and Health Commission. She thanked Mr. Kahn for his service to the Village.

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President Sweet McDonnell thanked Linda Aylward for the time she served as Chairperson of the Environmental and Health Commission, and the eleven years she has served the Village. Ms. Aylward stated she enjoyed her position with the commission for many years.

8.B. Motion to adopt a Resolution appointing Lauren Preisen as a member of the Environmental and Health Commission.

Motion by Trustee Creviston and seconded by Trustee Kelleher to adopt a Resolution appointing Lauren Preisen as a member of the Environmental and Health Commission. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

President Sweet McDonnell thanked Ms. Preisen for her service to the Village.

8.C. Motion to approve a Raffle License to Harper College Education Foundation for a raffle to be held on June 3, 2025, at the Club of Wynstone, 1 South Wynstone Drive.

Motion by Trustee Mignano and seconded by Trustee Kelleher to approve a Raffle License to Harper College Education Foundation for a raffle to be held on June 3, 2025, at the Club of Wynstone, 1 South Wynstone Drive. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

8.D. Motion to approve a supplemental Professional Services Agreement with Robinson Engineering for the GHO Project.

Motion by Trustee Kelleher and seconded by Trustee Mignano to approve a supplemental Professional Services Agreement with Robinson Engineering for the GHO Project. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

A presentation, description, and scope of supplemental engineering services for the GHO Project was made by Village Engineer John Beissel of Robinson Engineering, Jacob Wellbank of Robinson Engineering and Barry Stuedemann, CivilTech Engineering. The project requirements have changed during initial engineering due to changing requirements from the United States Army Corps of Engineers (USACE) and the discovery of poor soil conditions under IL Route 59. Robinson Engineering has continued engagement with IDOT, USACE, and Lake County Stormwater Management to better understand the additional work needed to obtain permits for the project. Easement revisions due to changed drainage routes also added additional work than anticipated.

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President Sweet McDonnell stated this is an issue of public safety and hopes that the project permitting will be completed in the Fall of 2025. Village Administrator Lobaito stated the permitting process is complicated.

8.E. Motion to pass an Ordinance Authorizing the Execution of a Professional Services Contract with Lauterbach and Amen, LLP to provide Audit Services.

Motion by Trustee Creviston and seconded by Trustee Mignano to pass an Ordinance Authorizing the Execution of a Professional Services Contract with Lauterbach and Amen, LLP to provide Audit Services. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

President Sweet McDonnell stated the Village receives a fair market value and good service from Lauterbach and Amen, LLP.

8.F. Motion to pass an Ordinance adopting the FYE 2026 Budget and authorizing the drafting of the Appropriation Ordinance.

Motion by Trustee Kelleher and seconded by Trustee Mignano to pass an Ordinance adopting the FYE 2026 Budget and authorizing the drafting of the Appropriation Ordinance. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Unpaid Warrant List

Approval of the April 2025 Unpaid Warrant List.

Motion by Trustee Kelleher and seconded by Trustee Creviston to approve the April 2025 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Checks Written Report

Approval of the April Checks Written Report.

Motion by Trustee Creviston and seconded by Trustee Mignano to approve the April 2025 Checks Written Report. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

Village Administrator's Report

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Village Administrator Lobaito stated the IT Consulting Budget is under budget for FYE 2025. Mr. Lobaito stated he has obtained nearly all the GHO project easement signatures and will present them at the June 18, 2025, Board Meeting for execution. He will have a map of the easement properties as well.

Board of Trustee's Reports

Trustee Mignano - Trustee Mignano had no report, however he is looking forward to reviewing the forthcoming Village Zoning changes.

Trustee Kelleher – Trustee Kelleher reported the Parks and Recreation Commission met and discussed signage/event details for the Summer Concerts, Kids Concert, and Fall Festival. President Sweet McDonnell stated a post card had been mailed announcing all the dates for the Summer Concerts and Fall Festival. She will include these dates in her e-blasts to the residents.

Trustee Creviston-Trustee Creviston reported the Village of North Barrington remains a safe Village.

Trustee Morrow – Trustee Morrow was absent.

Trustee Pais – Trustee Pais was absent. President Sweet McDonnell urged the Board to report to Village Administrator Lobaito road repairs they may observe in the Village that should be included in next year's road program. The restoration of Biltmore Drive will be a separate project from the Village roads program.

Trustee Vandenberg – Trustee Vandenberg was absent. Chairperson Steven Kahn stated the Village Garden Walk is scheduled for June 29, 2025, from 1:00 pm to 4:00 pm. SWALCO has donated compost buckets to be distributed. Garden Walk participants are still requested.

Village President's Report

President Sweet McDonnell stated the Village Garden Walk will be held June 29, 2025, and urged the Board to promote the event. The event is for the residents of North Barrington.

President Sweet McDonnell stated the Village received a Letter of Intent from IDOT for \$600,000 dedicated to the work completed by IDOT on IL Route 59.

President Sweet McDonnell stated she will continue working to obtain representation for the Village of North Barrington on the Lake Zurich Rural Fire Protection District.

President Sweet McDonnell stated she attended the groundbreaking ceremony for the Village of Barrington for the project on Highway 14. The projected completion date is 2027.

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President Sweet McDonnell stated she has sent letters to the Legislators in Springfield requesting funding for the replacement of the emergency sirens in Cuba Township and at North Barrington Elementary School.

President Sweet McDonnell stated she attended the Cuba Township compost event and was impressed by its organization.

President Sweet McDonnell has completed a Proclamation honoring Joanne Dalessandro, a Village resident suffering from FSHD (facioscapulohumeral muscular dystrophy), and will travel to Springfield to attend the Senate vote to honor June 20 as FSHD Awareness Day. She hopes to meet with the Governor for a picture.

New Business

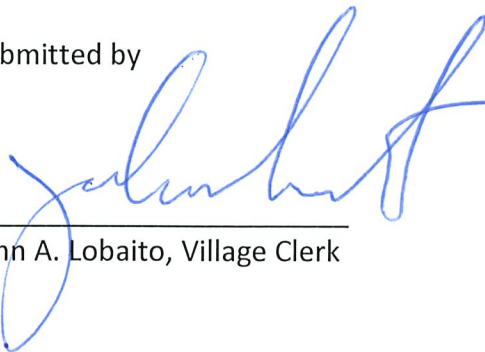
There was no new business.

Adjournment

Motion by Trustee Creviston and seconded by Trustee Kelleher to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 8:25 p.m.

Submitted by



John A. Lobaito, Village Clerk

