# PRESIDENT AND BOARD OF TRUSTEES SPECIAL MEETING MINUTES TUESDAY OCTOBER 21, 2025

#### Call to Order

The meeting was called to order at 7:00 p.m.

#### Roll Call

Roll Call was answered by Trustees Creviston, Kelleher, Mignano, Pais (remote attendance), and President Sweet McDonnell. Trustee Morrow and Trustee Vandenbergh were absent.

Also present was Mr. Dennis O'Shaughnessy, Village Attorney Bryan Winter, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

#### Pledge of Allegiance

Dennis O'Shaughnessy led the Pledge of Allegiance.

### **Public Comment**

There was no public comment.

#### Approval of Minutes Village Board Meeting from September 17, 2025

**Motion** by Trustee Mignano and seconded by Trustee Creviston to approve September 17 2025, Village Board Meeting Minutes. On roll call Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

#### **Treasurers Report**

September Treasurer's Report for FYE 2026.

Village Administrator John Lobaito reported that the Village is five months into the fiscal year ending 2026. Revenues are coming in as expected, and the expenses are in line with the budget. It was noted that interest rates are still yielding a high amount. Mr. Lobaito explained that minimum and maximum fund balance parameters have been instituted in the non-interest-bearing checking account to maximize interest earnings. When funds in the checking account reach a predetermined amount, the funds above this amount are automatically transferred to an interest-bearing account. Questions were asked about specific revenue accounts on the Treasurer's Report. Mr. Lobaito advised the Board he would research the questions about the building permit fees and interest earnings question and report his findings.

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**Motion** by Trustee Creviston and seconded by Trustee Morrow to approve September Treasurer's Report for FYE 2026. On roll call Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

#### 7. Presentations

Oath of Office, Dennis O'Shaughnessy, Plan Commission. President Sweet McDonnell administered the Oath of Office to Mr. O'Shaughnessy and thanked him for his service to the Village.

#### **Action Items**

**8.A. Motion** to approve the 2026 liability insurance premium with Illinois Municipal League Risk Management Association and authorize the Village Administrator to sign the agreement.

**Motion** by Trustee Kelleher and seconded by Trustee Creviston to approve the 2026 liability insurance premium with Illinois Municipal League Risk Management Association and authorize the Village Administrator to sign the agreement. On roll call Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

#### **Unpaid Warrant List**

Approval of the September 2025 Unpaid Warrant List.

There was discussion about the organization and maintenance of the Village Bond accounts.

**Motion** by Trustee Mignano and seconded by Trustee Kelleher to approve the September 2025 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

#### **Checks Written Report**

Approval of the September Checks Written Report.

**Motion** by Trustee Creviston and seconded by Trustee Mignano to approve the September Checks Written Report. On roll call Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

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### Village Administrator Report

Village Administrator Lobaito reviewed a list of items that will be on November 19, 2025, Board of Trustees Meeting Agenda.

### **Board of Trustee's Reports**

Trustee Mignano - Trustee Mignano had no report.

Trustee Kelleher – Trustee Kelleher reported the Parks and Recreation Commission met October 14, 2025. The Village Consultant, Daniel Grove, from Kimley Horn attended remotely. He provided the Commission with any update on the marketing steps for the 5-year Master Plan and will provide the Commission with a summary after the analysis of the resident survey, stakeholder interview responses, and community listening sessions scheduled for October 28, 2025, and November 1, 2025.

The 2025 Annual Fall Festival was well attended and enjoyed by all the residents. President Sweet McDonnell thanked the Trustees who attended and volunteered at the festival. She complimented Parks and Recreation Chairperson David Lauffer for his management of the volunteer schedule.

Trustee Creviston-Trustee Creviston reported the new contract with the Lake County Sheriff for the Village of North Barrington and the Village of Lake Barrington was in the final phases of negotiation. The new contract should be presented at the November Board of Trustees meeting. Trustee Creviston attended the IML (Illinois Municipal League) meeting with the Village President and reported there was a presentation about the state grocery tax cap, cyber security as well as AI technology being developed for use by Municipalities. The IML has put together information about events celebrating the 250 Anniversary of the United States of America which is in 2026.

**Trustee Morrow** – Trustee Morrow had no report.

Trustee Pais - Trustee Pais had no report.

Trustee Vandenbergh — Village President Sweet McDonnell reported that the Environmental and Health Commission made the decision to pause the Village Garden Walk for one year. The Commission is promoting the 2025 Tree of the Year program. There are four submittals to date. The Commission would also like to sponsor programs for residents to provide educational information about private wells, septic systems and look into the testing wells to better understand the quality of the local

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aquifers. The Village President commented that some data on aquifers is available through the state agency.

## Village President's Report

President Sweet McDonnell reported she and Trustee Creviston attended the IML Conference. She complimented the events and thanked Trustee Creviston for joining her.

President Sweet McDonnell reported she attended the Cuba Township Fall Festival. She stated it was a well-attended event.

President Sweet McDonnell reported she attended the Mayors Convention in Schaumburg, where a variety of issues were discussed, including an indoor go cart track.

#### **Closed Session**

None.

### **New Business**

There was no new business.

#### Adjournment

Motion by Trustee Kelleher and seconded by Trustee Creviston to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, and Pais voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 7:55 p.m.

Submitted by

John A. Lobaito, Village Clerk