

↑
VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
October 14, 2025

Call to Order

The meeting was called to order at 5:30 p.m.

Roll Call

Roll Call was answered by Chairperson David Lauffer, Frank Fontana, Jeff Harwood, and Dwight Bennett (Remotely). Kasia Lazar and Tammie Mahoney were absent. Also present was Village Administrator John Lobaito, Administrative Assistant Sue Murdy and Daniel Grove of Kimley Horn (Remotely).

Public Comment

There was no public comment.

Approve Minutes of September 9, 2025 Meeting

Motion by Frank Fontana and seconded by Jeff Harwood to approve the Minutes of September 9, 2025, Parks and Recreation Commission Meeting. On voice vote Chairperson David Lauffer, Dwight Bennett, Frank Fontana, and Jeff Harwood voted AYE. No NAYS. Motion Carried.

New Items

A. Fall Fest Event Review

The Commission reviewed the Fall Festival event. They agreed it was a success. The number of volunteers and supply inventory was good. There was discussion about adding additional vendors for the 2026 Fall Festival. Administrative Assistant Sue Murdy will take an inventory in the garage and record for next year's event.

Initiative Updates

A. 5-Year Master Plan

Chairperson Lauffer stated that the Village has begun its implementation of the steps to define the 5-Year Master Plan for the Parks and Recreation Commission.

B. Kimley Horn Update

The consultant, Daniel Grove, has begun conducting stakeholder meetings. The survey has been sent to the Village residents, and there are 40 responses to date. The Commission will continue to push the survey via the Village website and E-blasts. There is also a survey link on the Village Facebook page.

The Village will host two community listening sessions at the Village Hall, October 28, 2025, at 5:30 p.m. and November 1, 2025, at 10:30 a.m. The sessions will last 60-90 minutes.

The Community Stakeholder interviews are being conducted. Kimley Horn is interviewing the Village President and Trustees, Plan Commission, Environmental and Health Commission, Citizens for

↑
VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
October 14, 2025

Conservation, Flint Creek Watershed Partnership, Lake County Forest Preserve District, North Barrington Elementary School, Biltmore Country Club and Village Homeowner Associations. Kimley Horn believes there are a lot of opportunities to incorporate natural resources into the 5-Year plan. Sarah Skowronski with Kimley Horn will evaluate natural resources in the community.

C. Next Steps

Upon completion and analysis of the fact-finding process, a summary will be presented to the Parks and Recreation Commission.

Marketing Support

A. Intern/Volunteer/Social Media (Facebook)

Parks and Recreation Commission Member Tammie Mahoney's daughter is maintaining the Village Facebook page.

B. Website Update

The Commission now has a dedicated page on the new Village website. Eventually the page will display a slideshow of Parks & Recreation Commission events. Chairperson Lauffer would like to be the point of contact for the website updates.

Budget Review and Updates

This item will be discussed at a subsequent meeting.

Recruitment Updates

Chairperson Lauffer stated he is working with President Sweet McDonnell on recruiting.

New Business

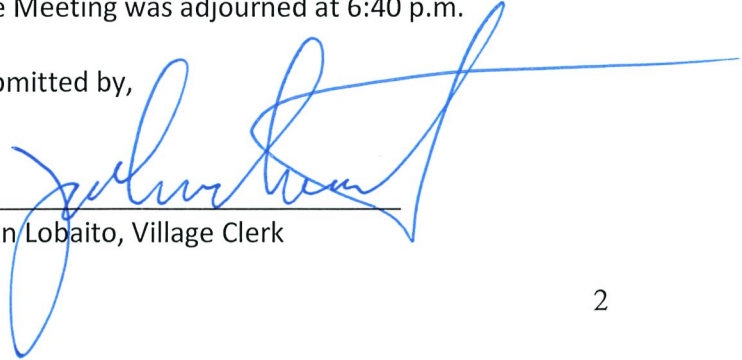
There was no new business.

Adjournment

Motion by Jeff Harwood and seconded by Frank Fontana to adjourn the meeting. On voice vote Chairperson David Lauffer, Dwight Bennett, Frank Fontana, and Jeff Harwood voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 6:40 p.m.

Submitted by,



John Lobaito, Village Clerk

