

VILLAGE OF NORTH BARRINGTON  
PARKS AND RECREATION COMMISSION  
MEETING MINUTES  
Monday, November 4, 2024

**Call to Order**

The meeting was called to order at 6:00 p.m.

**Roll Call**

Roll Call was answered by Chairperson Jill Kelly, Dwight Bennett, Jeff Harwood, David Lauffer and Kasia Lazar. Also present was Administrative Assistant Sue Murdy.

**Public Comment**

There was no public comment.

**Approve Minutes of October 14, 2024 Special Meeting**

There was no quorum at the October 14, 2024, meeting and therefore no minutes.

**Fall Festival 2024 Discussion**

The Commission discussed many details of the Fall Festival held October 6, 2024, at Eton Park. The Commission stated the event was a huge success and very well attended. Some of the adjustments to the 2025 event include placing banners on the tents, a larger hot box, a larger donut order, more garbage totes, more small and medium sized t-shirts, and possibly offering soft drinks and corn on the cob. The Commission would like to look at alternatives to Patch 22 for the petting zoo and hayride.

The date of the 2025 Festival will be determined once the date of Homecoming 2025 is established by Barrington High School.

The commission will begin a Parks and Recreation Commission volunteer recruitment program. Dwight Bennett will email the members of his neighborhood homeowners association to encourage volunteer participation. The possibility of sub-committees was discussed. The number of volunteers at the Fall Festival was adequate. The Commission would like to continue utilizing the Village website, quarterly newsletters, E-blasts and Facebook to promote resident participation in the Village events and commissions. Many resident attendees expressed their positive impression of the new Leonard Path walking path, a rendering of which was displayed at the Fall Festival.

**Discussion of 2025 Dates**

The Commission discussed the 2025 dates for the Parks and Recreation Commission events. The dates are tentative and could change if modifications are made to the events. David Lauffer would like to have a forecasted 2025 agenda for the entire year. He has filled in some of the months which can be viewed in the Microsoft Planner App. The Commission plans to have a 2025 Holiday Tree Lighting event which would include Santa and hot chocolate. The Commission meeting dates could possibly be adjusted based upon recruitment of new members and their availability.

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**Parks Master Plan Consultant Discussion**

The Commission discussed obtaining an RFP for a consultant. David Lauffer would like the Commission to begin using the Planner Application. The Commission wants to have a directional comprehensive master plan from the consultant. Commission member Dwight Bennett offered to be the point of contact. Dwight would like to utilize a marketing approach to promoting the events held by the Parks and Recreation Commission. The Commission would like the consultant to incorporate other Village owned properties into the 5-year master plan.

**Old/New Business**

Chairperson Jill Kelly will resign her position effective the end of 2024. David Lauffer will assume the position of Chairperson effective January 1, 2025. The Commission is satisfied with the Leonard Path Walking path. There are a few items left on the punch list.

Chairperson Kelly stated she had recently discussed extending the Leonard Park walking path down towards Honey Lake with Village Administrator John Lobaito.

**Adjournment**

Motion by David Lauffer and seconded by Jeff Harwood to adjourn the meeting. On voice vote Chairperson Jill Kelly, David Lauffer, Dwight Bennett, Jeff Harwood, and Kasia Lazar voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 6:59 p.m.

Submitted by,

  
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John Lobaito, Village Clerk

