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VILLAGE OF NORTH BARRINGTON
PRESIDENT AND BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY SEPTEMBER 17, 2025

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call

Roll Call was answered by Trustees Creviston, Mignano, Morrow, Pais (remote attendance), Vandenberg, and President Sweet McDonnell. Trustee Kelleher was absent.

Also present was Mr. Rob Urban from 461 Eton Drive, North Barrington, Illinois, Village Treasurer Mo Ashab, Village Attorney Bryan Winter, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

Pledge of Allegiance

Trustee Neil Morrow led the Pledge of Allegiance.

Public Comment

There was no public comment.

Approval of Minutes Village Board Meeting from August 20, 2025

Motion by Trustee Mignano and seconded by Trustee Vandenberg to approve August 20 2025, Village Board Meeting Minutes of the Board Meeting. On roll call Trustees Creviston, Mignano, Pais and Vandenberg voted AYE. Trustee Morrow abstained. No NAYS. Motion Carried.

Treasurers Report

August Treasurer's Report for FYE 2026.

Village Treasurer Mo Ashab reported the Village is one third into the fiscal year ending 2026. Revenues are coming in as expected, and the expenses are in line with the budget.

Motion by Trustee Creviston and seconded by Trustee Morrow to approve August 2025 Treasurer's Report for FYE 2026. On roll call Trustees Creviston, Mignano, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

7. Presentations

None.

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Action Items

8.A. Motion to adopt a Resolution appointing Dennis O'Shaughnessy as a member of the Plan Commission.

Motion by Trustee Morrow and seconded by Trustee Mignano to adopt a Resolution appointing Dennis O'Shaughnessy as a member of the Plan Commission. On roll call Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Mr. O'Shaughnessy is filling the vacant position following the resignation of Kim Ritschel due to her moving out of the Village. Mr. O'Shaughnessy will be sworn in at the October 21, 2025, Board of Trustees Meeting. Trustee Mignano stated he felt Dennis is a good candidate. President Sweet McDonnell thanked Mr. O'Shaughnessy for volunteering on the Plan Commission.

8.B. Motion to pass an Ordinance Granting Variations from Fence Regulations for Property located at 461 Eton Drive, North Barrington, Illinois.

Motion by Trustee Vandenberg and seconded by Trustee Creviston to pass an Ordinance Granting Variations from Fence Regulations for Property located at 461 Eton Drive, North Barrington, Illinois. On roll call Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

The Zoning Board of Appeals conducted a public hearing on September 9, 2025, on the proposed zoning variation to construct a forty-eight (48) inch fence that exceeds the maximum fence height of forty-two (42) inches. There was no public comment objecting to the variation at the hearing, and no written objections were received by the Village.

Following the public hearing, by a vote of 5-0, (one member absent), the ZBA recommended approval of the zoning variation to permit the construction of a forty-eight (48) inch wrought-iron style fence as depicted on the Plat of Survey submitted with the zoning application.

The petitioner, Mr. Robert Urban, thanked the Board of Trustees for their time.

8.C. Motion to pass an Ordinance Approving a Village Return-to Work Policy.

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Motion by Trustee Mignano and seconded by Trustee Vandenberg to pass an Ordinance Approving a Village Return-to Work Policy. On roll call Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

The Village Attorney and Village Administrator answered questions by the Board regarding the policy. The Illinois Municipal League Risk Management Association (IMLRMA) has requested the Village adopt a Return-To-Work policy to educate employees that they should coordinate medical treatment which would impact their employee duties with a Village appointed coordinator and designating a Healthcare Institution.

Unpaid Warrant List

Approval of the August 2025 Unpaid Warrant List.

Motion by Trustee Creviston and seconded by Trustee Morrow to approve the August 2025 Unpaid Warrant List. On roll call Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Checks Written Report

Approval of the August Checks Written Report.

Motion by Trustee Pais and seconded by Trustee Mignano to approve the July 2025 Checks Written Report. On roll call Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Village Administrators Report

Village Administrator Lobaito reported the Village audit is underway and the final audit will be presented at the November 2025 Board Meeting.

There have been several capital expenses for various drainage issues in the Village. There will also be an expense for the Biltmore Drive project.

Board of Trustee's Reports

Trustee Mignano - Trustee Mignano reported the Village ad hoc committee consisting of the Plan Commission Chair, Zoning Board of Appeals Chair, Building and Zoning Officer, Village President, and Trustee Mignano have met several times to discuss proposed changes to the zoning code. The next steps include the consultant redrafting of the proposed draft zoning code based on the committee's

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discussion and distribution to the Ad Hoc Committee, Plan Commission, and Zoning Board of Appeals (ZBA) for review. A joint public hearing of the Plan Commission and ZBA is tentatively scheduled for early spring 2026.

Trustee Kelleher – Village President Sweet McDonnell reported for Trustee Kelleher. The Fall Festival is October 5, 2025, at Eton Park from 1:00 p.m. to 4:00 p.m. The Parks and Recreation Commission is recruiting volunteers. The Commission held a kick-off meeting August 12th, 2025, with the Kimley-Horn, the consultant hired for developing the 5-Year Parks and Recreation Commission Master Plan. Meetings with Village Stakeholders were held this month and the final draft of a resident survey is forthcoming.

Trustee Creviston-Trustee Creviston reported the new contract with the Lake County Sheriff for the Village of North Barrington and the Village of Lake Barrington was in the final phases of negotiation. The new contract should be presented at the November Board of Trustees meeting.

Trustee Morrow – Trustee Morrow had no report.

Trustee Pais – Trustee Pais had no report.

Trustee Vandenberg – Trustee Vandenberg had no report. He stated the Environmental and Health Commission is recruiting members.

Village President's Report

President Sweet McDonnell reported she attended the Mayoral Caucus at Ravinia Sunday August 23, 2025.

President Sweet McDonnell reported the IML Conference will be held September 18th-20th. She thanked Trustee Creviston for her commitment to attending.

President Sweet McDonnell reported she will be attending the quarterly Mayoral Caucus conference September 26, 2025 in Schaumburg.

President Sweet McDonnell reported she attended a luncheon for local Mayors at Advocate to present a new on-site training center for medical personnel.

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President Sweet McDonnell reminded the Board that the 25th Annual Village Fall Festival will be held Sunday, October 5, 2025, from 1:00 p.m. to 4:00 p.m. at Eton Park. Volunteers are being recruited.

President Sweet McDonnell requested the Trustees be proactive when interacting with Village residents and urge them to add their email address to the section of the sign-up section on the Village website. She stated the Commissions are actively recruiting volunteers.

President Sweet McDonnell stated the Zoning Code revision discussions were proceeding well.

President Sweet McDonnell stated the Highway 59 (GHO) project plans were progressing, and that four final easements are needed.

Closed Session

New Business

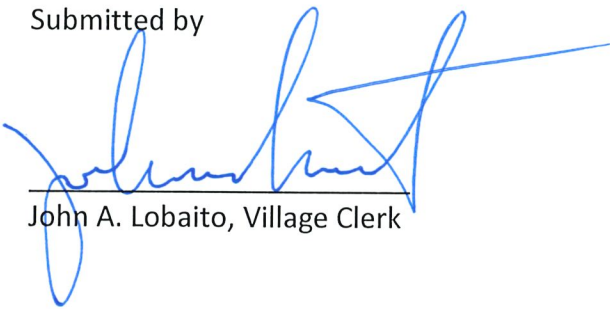
There was no new business.

Adjournment

Motion by Trustee Morrow and seconded by Trustee Vandenberg to adjourn the meeting. On voice vote Trustees Creviston, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 7:50 p.m.

Submitted by



John A. Lobaito, Village Clerk

