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VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
November 11, 2025

Call to Order

The meeting was called to order at 5:42 p.m.

Roll Call

Roll Call was answered by Chairperson David Lauffer, Jeff Harwood, Dwight Bennett and Tammie Mahoney. Frank Fontana entered the meeting at 6:00 p.m. Kasia Lazar was absent. Also present was Daniel Grove of Kimley Horn, Bob Gustafson, and Administrative Assistant Sue Murdy.

Public Comment

Mr. Bob Gustafson thanked the Commission for inviting him to attend the meeting. He is interested in joining the Parks and Recreation Commission.

Approve Minutes of October 14, 2025 Special Meeting

Motion by Jeff Harwood and seconded by Dwight Bennett to approve the Minutes of the October 14, 2025, Parks and Recreation Commission Special Meeting. On voice vote Chairperson David Lauffer, Dwight Bennett, Jeff Harwood and Tammie Mahoney voted AYE. No NAYS. Motion Carried.

New Items

The Commission tentatively agreed to start holding the Parks and Recreation Commission meetings on the second Tuesday of the month, rather than the second Monday of the month.

Initiative Updates

A. 5-Year Master Plan

Chairperson Lauffer stated the implementation of the 5-Year Master Plan has begun.

B. Kimley Horn Update

The consultant, Daniel Grove from Kimley Horn, presented a power point summary to the Commission, outlining a breakdown of itemized data relevant to the Village's current Parks and Recreation facilities and resources. The presentation was broken down into three categories of resident interest.

- Initial Analysis
 - *Parks/Facilities
 - *Trails/Paths
 - *Natural Resources
- Stakeholder Feedback
- Survey Results

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Mr. Grove reviewed statistical graphs of Village facility analysis, community stakeholder interviews and resident surveys. There was discussion about the findings, and the Commission was pleased with the residents' responses. Mr. Grove also stated to the Commission that Kimley Horn was available to assist with various State and Local grant applications.

C. Next Steps

Kimley Horn will prepare a needs assessment and level of service. They would like to meet again with the Plan Commission and Board of Trustees. Kimley Horn will also develop supplemental content for the Village Website and social media.

Marketing Support

A. Intern/Volunteer/Social Media (Facebook)

Parks and Recreation Commission Member Tammie Mahoney's daughter is maintaining the Village Facebook page. The Commission would like to present her with a thank you gift card.

B. Website Update

The Commission now has a dedicated page on the new Village website. Eventually the page will display a slideshow of Parks & Recreation Commission events. Chairperson Lauffer would like to be the point of contact for the website updates. He has been in contact with Myriad to update the content on the website.

Budget Review and Updates

This item will be discussed at a subsequent meeting.

Recruitment Updates

Chairperson Lauffer stated he is working with President Sweet McDonnell on recruiting. He has been interviewing potential members and hopes to have two appointments to the Parks and Recreation Commission on the Board of Trustees December 17, 2025 Meeting Agenda.

New Business

There was no new business.

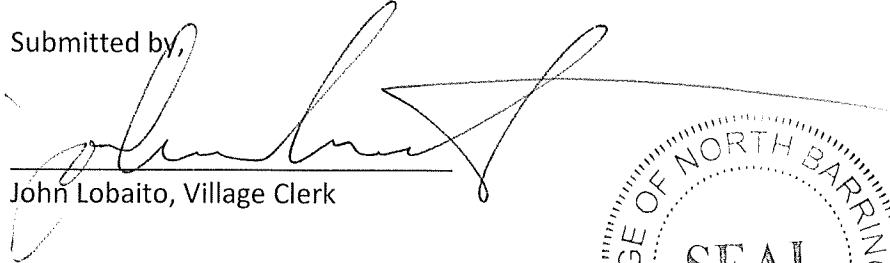
Adjournment

Motion by Dwight Bennett and seconded by Tammie Mahoney to adjourn the meeting. On voice vote Chairperson David Lauffer, Dwight Bennett, Frank Fontana, Jeff Harwood and Tammie Mahoney voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:15 p.m.

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Submitted by,


John Lobaito, Village Clerk

