PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES WEDNESDAY NOVEMBER 19, 2025

Call to Order

The meeting was called to order at 7:01 p.m.

Roll Call

Roll Call was answered by Trustees Creviston (remote attendance), Kelleher, Mignano, Morrow, Pais, Vandenbergh and President Sweet McDonnell.

Also present was Matthew Olson of Lauterbach and Amen, LLP; Village Attorney Bryan Winter, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

Pledge of Allegiance

Matthew Olson led the Pledge of Allegiance.

Public Comment

There was no public comment.

Approval of Minutes Village Board Special Meeting from October 21, 2025

Motion by Trustee Mignano and seconded by Trustee Morrow to approve October 21 2025, Village Board Special Meeting Minutes. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

Treasurers Report

October Treasurer's Report for FYE 2026.

Village Treasurer Mo Ashab addressed the Board and stated the Village is six months into the fiscal year. The Village's finances are in good order. He explained that income is growing faster than expenses.

Mr. Ashab reviewed the November Profit and Loss Comparison Report and explained the variance in building permit fee revenue between 2024 and 2025. The difference is due to reclassifying cash bonds, which were previously recorded as revenue. Since these bonds are refundable upon project completion, they should not have been reported as revenue.

Village President Sweet McDonnell thanked Mr. Ashab for his efforts.

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Motion by Trustee Kelleher and seconded by Trustee Mignano to approve October 2025 Treasurer's Report for FYE 2026. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

7. Presentations

FYE 2025 Annual Financial Report by Matthew Olson of Lauterbach and Amen, LLP.

Mr. Olson reviewed the Audit and Management Letter prepared for FYE 2025. He thanked the Village for their cooperation and complimented the Village for a successful audit. President Sweet McDonnell thanked Mr. Olson and expressed her satisfaction with Lauterbach and Amen.

Action Items

8.A. Motion to accept and place on file the Village of North Barrington's FYE 2025 Annual Financial Report.

Motion by Trustee Mignano and seconded by Trustee Kelleher to accept and place on file the Village of North Barrington's FYE 2025 Annual Financial Report. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

8.B. Motion to Pass an Ordinance Approving a Three-Year Intergovernmental Agreement with the Village of Lake Barrington for Police Services from the Lake County Sheriff.

Village Administrator Lobaito explained to the Board that the proposed Agreement is substantially the same as the current Agreement notwithstanding the increase in cost. The annual cost of police services is split between Lake Barrington (68%) and North Barrington (32%). The allocation of cost is based on the previous 3-year average of calls for service in each community.

Mr. Lobaito explained that the Deputy Sheriff's Collective Bargaining Agreement expires in 2026 while the intergovernmental agreement runs through December 31, 2028. Because of the misalignment, the Deputy Sheriff's wage for 2027 and 2028 is uncertain. To address this, a 3% wage increase has been included in the hourly rate for those two years.

President Sweet McDonnell complimented on the service the Village receives from the Lake County Sheriff.

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Motion by Trustee Vandenbergh and seconded by Trustee Mignano to Pass an Ordinance Approving a Three-Year Intergovernmental Agreement with the Village of Lake Barrington for Police Services from the Lake County Sheriff. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

8.C. Motion to Pass an Ordinance Approving a Drainage Easement Agreement for Property located at 120 Scott Road, North Barrington, Illinois.

The preliminary design of the stormwater drainage improvements for the GHO project necessitates acquisition of temporary and/or permanent easements on certain privately owned properties. The property at 120 Scott Road was recently sold and the Village requested a new easement agreement from the new owner.

Motion by Trustee Kelleher and seconded by Trustee Pais to Pass an Ordinance Approving a Drainage Easement Agreement for the Property located at 120 Scott Road, North Barrington, Illinois. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

8.D. Motion to Pass an Ordinance Approving a Four-Year Intergovernmental Agreement Between the Village of North Barrington and Ela Township, Lake County, Illinois.

Village Administrator Lobaito explained to the Board that in May 2021, the Village Board extended the IGA which term ended in September 2025. Ela Township continues to provide public works services until the Village Board acts on the proposed IGA. The proposed IGA term is four (4) years and terminates September 20, 2029. Mr. Lobaito stated that in reviewing the US Bureau of Labor Statistics, the increase appears to be reasonable. Lobaito noted the Agreement provides that the services are provided on an hourly basis and not one lump sum.

Motion by Trustee Vandenbergh and seconded by Trustee Mignano to Pass an Ordinance Approving a Four-Year Intergovernmental Agreement Between the Village of North Barrington and Ela Township, Lake County, Illinois. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

8.E. Motion to Adopt a Resolution Estimating the 2025 Tax Levy amount for the Village of North Barrington.

Motion by Trustee Pais and seconded by Trustee Morrow to Adopt a Resolution Estimating the 2025 Tax Levy amount of \$811, 449 for the Village of North Barrington, with amendments made to the

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allocation of Street & Bridge levy and Police Protection levy adjusted to the amount of the new Sheriff Contract. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

Village Administrator addressed the Board and reviewed three options.

- Option A: Keep the tax extension the same as 2024 tax year of \$773,546.
- Option B: Raise the levy to include the new property growth of \$322,455 and CPI of 2.9%.
- Option C: Raise the levy to include the new property growth of \$322,455 and CPI of 2.9%. In addition, adjust the levy allocation areas of Street & Bridge and Police Protection.

Mr. Lobaito stated the Village should have additional funds in the Capital Fund in anticipation of future Village projects including culverts, the 2026 Roads Program and the 5-year Master Plan for Parks and Recreation. He recommends to the Board to approve Option C. The amount of the levy for the Corporate Fund will be reduced to levy the amount of the Sheriff Contract in the Police Protection Fund.

Unpaid Warrant List

Approval of the October 2025 Unpaid Warrant List.

Motion by Trustee Pais and seconded by Trustee Morrow to approve the October 2025 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

Checks Written Report

Approval of the October 2025 Checks Written Report.

Motion by Trustee Mignano and seconded by Trustee Kelleher to approve the October 2025 Checks Written Report. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

Village Administrator Report

Village Administrator Lobaito had no report.

Board of Trustee's Reports

Trustee Mignano - Trustee Mignano had no report.

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Trustee Kelleher – Trustee Kelleher reported the Parks and Recreation Commission met November 11, 2025. The Village Consultant, Daniel Grove, from Kimley Horn made a power point presentation of the 5-year Master Plan progress to the Commission. A total of 115 residents responded to the survey. A needs assessment by Kimley Horn will be forthcoming.

Trustee Creviston-Trustee Creviston reported she attended the Civic and Intergovernmental Organizational Focus Group held by the Wauconda Fire District Strategic Planning Group with President Sweet McDonnell and Village Administrator John Lobaito. The Village will participate in a 250-year anniversary celebration of the United State. She thanked Village Administrator Lobaito for his work on the new Sheriff's contract.

Trustee Morrow – Trustee Morrow announced he would be resigning as Village Trustee due to the impending relocation of his family. He thanked President Sweet McDonnell and the Board of Trustees and stated his experience as Village Trustee had been very rewarding.

Trustee Pais – Trustee Pais reported that staff is currently exploring options for engineering firms to submit proposals for the rehabilitation of Biltmore Drive from Signal Hill Road to Castleview Court. Staff is exploring an option of partnering with the Village of Lake Barrington for the 2026 street program. One bid document would be developed for bidding. The expectation is that there would be cost savings on designing and developing the bid documents.

Trustee Vandenbergh – Trustee Vandenbergh reported that Steve Kahn is the new Chairperson of the Environmental and Health Commission. The Commission is recruiting members. There was no report from SWALCO.

Village President's Report

President Sweet McDonnell reported the December 17th Board Meeting will begin at 6:00 p.m. A small social gathering will follow.

President Sweet McDonnell reported she will attend the Lake County Municipal League dinner with Administrator Lobaito and Trustee Mignano on December 3, 2025, at Hawthorne Woods Country Club. They will network with other local Mayors and officials.

President Sweet McDonnell reported a meeting in Round Lake sponsored by the Lake County Municipal League discussing cyber security.

President Sweet McDonnell will meet in January 2026 with Trustee Creviston to plan the 250 Anniversary party of the United States

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President Sweet McDonnell wished everyone a Happy Thanksgiving.

Closed Session

None.

New Business

There was no new business.

Adjournment

Motion by Trustee Vandenbergh and seconded by Trustee Pais to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenbergh voted AYE. No NAYS. Motion Carried.

ORTHUM.

The meeting was adjourned at 8:25 p.m.

Submitted by

John A. Lobaito, Village Clerk