

VILLAGE OF NORTH BARRINGTON, LAKE COUNTY, IL
COST SHARING TREE PLANTING APPLICATION

Name: _____ Telephone: _____

Property Address: _____, North Barrington, IL 60010

Email: _____

SUBMITTAL REQUIREMENTS

- 1. Two (2) copies of a site plan noting the location of the proposed planting.
- 2. Two (2) copies of a quotation that includes the following:
 - a) Cost of the tree
 - b) The species of the tree
 - c) Caliper of the tree
 - d) Cost of the planting
 - e) Quote must include a one-year written guarantee.

COST SHARING TREE PLANTING (VILLAGE ORDINANCE NO. 2025-08)

Private residential property owner may request financial reimbursement from the Village for the planting of a tree on private property located within the Village of North Barrington. The Village will reimburse the property owner up to 50% of the actual cost of the purchase and planting of the tree or \$400, whichever amount is less.

By signing this application, the applicant certifies and agrees to comply with Ordinance 2025-08 and attached **Exhibit A**.

Printed Name: _____

Signature

Date

OFFICIAL USE ONLY

____ Approved
____ Denied

Signature

Date

Comments:

COST SHARING TREE PLANTING GUIDELINES

1. All single-family residential property owners are eligible for the program. To apply, the property owner must obtain a quote from a nursery engaged in the business of selling and planting trees. The quote must include a one-year guarantee for 100% of the tree replacement cost from the nursery.
2. An application must be completed and submitted with a site plan, which may be hand drawn, noting the location of the proposed planting to the Village of North Barrington along with the quotation. The quotation must include the following information:
 - a. Cost of the tree
 - b. The species of the tree
 - c. Caliper size of the tree
 - d. Cost of the planting
 - e. One-Year guarantee for 100% of the tree replacement cost from the nursery.
3. The tree must be planted on the applicant's residential property, in which a Principal Use has been established.
4. Prior to planting the tree, the property owner must mark the location of the proposed tree planting to be clearly visible for inspection and approval by the Village.
5. Upon receipt of the application, a Village Forester, or designee will perform a site visit to verify the tree planting location meets the Policy requirements and Village Code.
6. The minimum caliper size of the tree shall be two (2) inches.
7. If the work is qualified under the Policy, and the Village verifies the planting location meets the policy requirements, then the Village will reimburse an applicant 50% of the total cost of the tree purchase, planting cost, and one-year guarantee, or \$400.00, whichever is the lesser amount. No reimbursement shall be made if the Village Administrator determines there are no available funds in the Village's budget to provide financial assistance.
8. Eligible applicants must provide the Village proof of payment to the nursery to be eligible for reimbursement. Reimbursement is subject to all other conditions of this Policy and otherwise prescribed by law and Village Code.
9. Only one tree per year per residential address with an established Principal Use. Vacant lots are not eligible for participation.
10. No trees may be planted in the public right-of-way.
11. Applications are accepted on a first come, first served basis.
12. By signing the application, the property owner gives permission for a Village representative to enter upon private property for purpose of performing a visual inspection of the proposed tree planting location.
13. It is the property owner's responsibility to call JULIE prior to digging to avoid conflicts with the underground utilities and to verify the tree planting location does not interfere with the private sewer disposal system (septic field).